#### Contract Routing Form

ROUTING: Urgent Rush printed on: 07/31/2018

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Contract between:

Madison Commercial Landscapes

and Dept. or Division:

Engineering Division

Name/Phone Number:

Project: 2018 Elver Park Inclusive Playground

Contract No.: 8228

File No.: 52202

Enactment No.: 18-005463

Enactment Date: 07/30/2018

Dollar Amount: 299,146.80

(Please DATE before routing)

Signatures Required	Date Received	Date Signed
City Clerk	7-31-18	7-31-18
Director of Civil Rights	8-1-18	8.5.18 ENZ
Risk Manager	8/6/18	8/6/18 12N
Finance Director	62-02-5019	1 8-7-18 70
City Attorney 983	6-08-18	8-1018
Mayor	08.10.18	08.10.18

Please return signed Contracts to the City Clerk's Office Room 103, City-County Building for filing.

Original + 2

Copies

07/31/2018 11:47:23 enjls - Kate Kane 261-9671

Dis Rights: OK N/A / Problem - Hold

Prev Wage: (A) Agency / No Contract Value: 199, 146.

AA Plan: exemp+

Amendment / Addendum # N/A Type: POS / Dvlp / Sbdv / Gov't /
Grant / Goal / Loan / Agrmt

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Common Council

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Details

Reports

Awarding Public

Works Contract No.

File #:

52202 Version: 1

Name:

8228, 2018 Elver

Park Inclusive

Playground

Type:

Resolution

Status:

Passed

File created:

6/25/2018

In control:

**BOARD OF PUBLIC** 

**WORKS** 

On agenda:

7/24/2018

Final action:

7/24/2018

Enactment date:

7/30/2018

Enactment #:

RES-18-00543

Title:

Awarding Public Works Contract No. 8228, 2018 Elver Park Inclusive Playground. (1st

AD)

Sponsors:

**BOARD OF PUBLIC WORKS** 

Attachments:

1. Contract 8228.pdf

History (3)

Text

#### **Fiscal Note**

The proposed resolution authorizes the award of Public Works Contract No. 8228, 2018 Elver Park Inclusive Playground. The total estimated cost of the project is \$323,080. The Parks Division 2018 Capital Budget includes \$1,345,000 for Playground/Accessibility Improvements (Munis project 17436) funded by GO Borrowing (\$745,000), Impact Fees (\$565,000), and Donations (\$35,000). Funding is available in this project for the contract.

#### Title

Awarding Public Works Contract No. 8228, 2018 Elver Park Inclusive Playground. (1st AD) **Body** 

BE IT RESOLVED, that the following low bids for miscellaneous improvements be accepted and that the Mayor and City Clerk be and are hereby authorized and directed to enter into a contract with the low bidders contained herein, subject to the Contractor's compliance with Section 39.02 of the Madison General Ordinances concerning compliance with the Affirmative Action provisions and subject to the Contractor's compliance with Section 33.07 of the Madison General Ordinances regarding Best Value Contracting:

BE IT FURTHER RESOLVED, that the funds be encumbered to cover the cost of the projects contained herein.

See attached document (Contract No. 8228) for itemization of bids.

CONTRACT NO. 8228 2018 ELVER PARK INCLUSIVE PLAYGROUND

MADISON COMMERCIAL LANDSCAPES INC.

\$299,146.80

Acct. No. 17366-51-130:54250(98863)

Contingency 8±

\$299,146.80

23,933.20

**GRAND TOTAL** 

\$323,080.00

#### Jurisdiction: Wisconsin

#### Demographics

Company Name: American Contractors Indemnity Company

**Short Name:** 

SBS Company Number: 54219113

NAIC CoCode: 10216 FEIN: 95-4290651 Domicile Type: Foreign State of Domicile: California Country of Domicile: United States

NAIC Group Number: 3098 - Tokio Marine Holdings Inc GRP

Organization Type: Stock

Date of Incorporation: 09/25/1990

Merger Flag: No

#### Address

#### **Business Address**

801 S FIGUEROA ST STE 700 LOS ANGELES, CA 90017

United States

#### **Mailing Address**

801 S FIGUEROA ST STE 700 LOS ANGELES, CA 90017

**United States** 

#### Statutory Home Office Address

801 S FIGUEROA ST STE 700

LOS ANGELES, CA 90017

**United States** 

#### Main Administrative Office Address

801 S FIGUEROA ST STE 700 LOS ANGELES, CA 90017

United States

Phone, E-mail, Website

#### Phone

Туре	Number
Symptomic and a second	
Fax Phone	(213) 402-6140
Business Primary Phone	(310) 649-0990

Business Primary Phone

**Email** 

Website

No results found.

No results found.

Company Type

Company Type: Property and Casualty

Status: Active Status Reason:

© 2018 National Association of Insurance Commissioners, All rights reserve

Effective Date: Legacy State II Issue Date: 0 Approval Date File Date: Articles of Inco Article No: COA Number:	D: 111179 7/24/2003				,				,	
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\$299,146.80 FILE

BID OF MADISON COMMERCIAL LANDSCAPES INC.

2018

PROPOSAL, CONTRACT, BOND AND SPECIFICATIONS

**FOR** 

2018 ELVER PARK INCLUSIVE PLAYGROUND

**CONTRACT NO. 8228** 

MUNIS NO. 17366-51-130

IN

MADISON, DANE COUNTY, WISCONSIN

AWARDED BY THE COMMON COUNCIL MADISON, WISCONSIN ON JULY 24, 2018

> CITY ENGINEERING DIVISION 1600 EMIL STREET MADISON, WISCONSIN 53713

https://bidexpress.com/login

# 2018 ELVER PARK INCLUSIVE PLAYGROUND CONTRACT NO. 8228

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SECTION H: AGREEMENT	. H-
SECTION I: PAYMENT AND PERFORMANCE BOND	.,  -1

This Proposal, and Agreement have been prepared by:

CITY PARKS DIVISION
CITY OF MADISON
MADISON, DANE COUNTY, WISCONSIN

Eric Knepp, Parks Superintendent

EK: KK

#### SECTION A: ADVERTISEMENT FOR BIDS AND INSTRUCTIONS TO BIDDERS

### REQUEST FOR BID FOR PUBLIC WORKS CONSTRUCTION CITY OF MADISON, WISCONSIN

#### A BEST VALUE CONTRACTING MUNICIPALITY

PROJECT NAME:	2018 ELVER PARK INCLUSIVE
	PLAYGROUND
CONTRACT NO.:	8228
SBE GOAL	6%
BID BOND	5%
SBE PRE BID MEETING (1:00 P.M.)	6/22/2018
PREQUALIFICATION APPLICATION DUE (2:00 P.M.)	6/21/2018
BID SUBMISSION (2:00 P.M.)	6/28/2018
BID OPEN (2:30 P.M.)	6/28/2018
PUBLISHED IN WSJ	6/14/2018 & 6/21/2018

SBE PRE BID MEETING: Representatives of the Affirmative Action Department will be present to discuss the Small Business Enterprise requirements at 1600 Emil Street, Madison Wisconsin.

PREQUALIFICATION APPLICATION: Forms are available on our website, <a href="https://www.cityofmadison.com/business/pw/forms.cfm">www.cityofmadison.com/business/pw/forms.cfm</a>. If not currently prequalified in the categories listed in Section A, an amendment to your Prequalification will need to be submitted prior to the same due date. Postmark is not applicable.

BIDS TO BE SUBMITTED by hand to 1600 EMIL ST., MADISON, WI 53713 or online at www.bidexpress.com.

THE BID OPENING is at 1600 EMIL ST., MADISON, WI 53713.

#### STANDARD SPECIFICATIONS

The City of Madison's Standard Specifications for Public Works Construction - 2018 Edition, as supplemented and amended from time to time, forms a part of these contract documents as if attached hereto.

These standard specifications are available on the City of Madison Public Works website, <a href="https://www.cityofmadison.com/Business/PW/specs.cfm">www.cityofmadison.com/Business/PW/specs.cfm</a>.

The Contractor shall review these Specifications prior to preparation of proposals for the work to be done under this contract, with specific attention to Article 102, "BIDDING REQUIREMENTS AND CONDITIONS" and Article 103, "AWARD AND EXECUTION OF THE CONTRACT." For the convenience of the bidder, below are highlights of three subsections of the specifications.

#### SECTION 102.1: PRE-QUALIFICATION OF BIDDERS

In accordance with Wisconsin State Statutes 66.0901 (2) and (3), all bidders must submit to the Board of Public Works proof of responsibility on forms furnished by the City. The City requires that all bidders be qualified on a biennial basis.

Bidders must present satisfactory evidence that they have been regularly engaged in the type of work specified herein and they are fully prepared with necessary capital, materials, machinery and supervisory personnel to conduct the work to be contracted for to the satisfaction of the City. All bidders must be prequalified by the Board of Public Works for the type of construction on which they are bidding prior to the opening of the bid.

In accordance with Section 39.02(9)(a)I. of the General Ordinances, all bidders shall submit in writing to the Affirmative Action Division Manager of the City of Madison, a Certificate of Compliance or an Affirmative Action Plan at the same time or prior to the submission of the proof of responsibility forms.

The bidder shall be disqualified if the bidder fails to or refuses to, prior to opening of the bid, submit a Certificate of compliance, Affirmative Action Plan or Affirmative Action Data Update, as applicable, as defined by Section 39.02 of the General Ordinances (entitled Affirmative Action) and as required by Section 102.11 of the Standard Specifications.

#### SECTION 102.4 PROPOSAL

No bid will be accepted that does not contain an adequate or reasonable price for each and every item named in the Schedule of Unit Prices.

A lump sum bid for the work in accordance with the plans and specifications is required. The lump sum bid must be the same as the total amounts bid for the various items and it shall be inserted in the space provided.

All papers bound with or attached to the proposal form are considered a part thereof and must not be detached or altered when the proposal is submitted. The plans, specifications and other documents designated in the proposal form will be considered a part of the proposal whether attached or not.

A proposal submitted by an individual shall be signed by the bidder or by a duly authorized agent. A proposal submitted by a partnership shall be signed by a member/partner or by a duly authorized agent thereof. A proposal submitted by a corporation shall be signed by an authorized officer or duly authorized registered agent of such corporation, and the proposal shall show the name of the State under the laws of which such corporation was chartered. The required signatures shall in all cases appear in the space provided thereof on the proposal.

Each proposal shall be placed, together with the proposal guaranty, in a sealed envelope, so marked as to indicate name of project, the contract number or option to which it applies, and the name and address of the Contractor or submitted electronically through Bid Express (<a href="www.bidexpress.com">www.bidexpress.com</a>). Proposals will be accepted at the location, the time and the date designated in the advertisement. Proposals received after the time and date designated will be returned to the bidder unopened.

#### SECTION 102.5: BID DEPOSIT (PROPOSAL GUARANTY)

All bids, sealed or electronic, must be accompanied with a Bid Bond equal to at least 5% of the bid or a Certificate of Annual/Biennial Bid Bond or certified check, payable to the City Treasurer. Bid deposit of the successful bidders shall be returned within forty-eight (48) hours following execution of the contract and bond as required.

#### MINOR DISCREPENCIES

Bidder is responsible for submitting all forms necessary for the City to determine compliance with State and City bidding requirements. Nothwithstanding any language to the contrary contained herein, the City may exercise its discretion to allow bidders to correct or supplement submissions after bid opening, if the minor discrepancy, bid irregularity or omission is insignificant and not one related to price, quality, quantity, time of completion or performance of the contract.

# Bidders for this Contract(s) must be Pre-Qualified for at least one of the following type(s) of construction denoted by an $\boxtimes$

Bull		g Demolition			
101		Asbestos Removal	110		Building Demolition
120		House Mover			
Stre	et.	Utility and Site Construction			
201		Asphalt Paving	265	П	Retaining Walls, Precast Modular Units
205		Blasting			Retaining Walls, Reinforced Concrete
210		Boring/Pipe Jacking			Sanitary, Storm Sewer and Water Main
			213	ш	
215		Concrete Paving	070		Construction
220		Con. Sidewalk/Curb & Gutter/Misc. Flat Work			Sawcutting
221		Concrete Bases and Other Concrete Work			Sewer Lateral Drain Cleaning/Internal TV Insp.
222		Concrete Removal			Sewer Lining
225		Dredging	290		Sewer Pipe Bursting
230		Fencing			Soil Borings
235		Fiber Optic Cable/Conduit Installation			Soil Nailing
240		Grading and Earthwork			Storm & Sanitary Sewer Laterals & Water Svc.
241		Horizontal Saw Cutting of Sidewalk			Street Construction
	Η	Infrared Seamless Patching			
242					Street Lighting
245		Landscaping, Maintenance			Tennis Court Resurfacing
246		Ecological Restoration			Traffic Signals
250		Landscaping, Site and Street	325		Traffic Signing & Marking
251		Parking Ramp Maintenance	332		Tree pruning/removal
252		Pavement Marking	333		Tree, pesticide treatment of
255		Pavement Sealcoating and Crack Sealing			Trucking
260		Petroleum Above/Below Ground Storage	340	Ħ	Utility Transmission Lines including Natural Gas,
200	_	Tank Removal/Installation	040	ш	Electrical & Communications
202	M		200	<b>K</b> ZI	
262	$\triangle$	Playground Installer	399	M	Other Poured-In-Place Playground Surfacing
					Installer
Bride	ne i	Construction			
		Bridge Construction and/or Repair			
301		bridge Constituction and/or Nepali			
Build	dino	Construction			
401		Floor Covering (including carpet, ceramic tile installation,	437	$\Box$	Metals
701		rubber, VCT			Painting and Wallcovering
400					
402	$\mathbb{H}$	, ,			Plumbing
403	-	Concrete			Pump Repair
404			455	$\sqcup$	Pump Systems
405	Ш	Electrical - Power, Lighting & Communications	460	Ц	Roofing and Moisture Protection
410	Ш	Elevator - Lifts	464	$\Box$	Tower Crane Operator
412		Fire Suppression	461		Solar Photovoltaic/Hot Water Systems
413		Furnishings - Furniture and Window Treatments			Soil/Groundwater Remediation
415		General Building Construction, Equal or Less than \$250,000			Warning Sirens
420		General Building Construction, \$250,000 to \$1,500,000			Water Supply Elevated Tanks
425		General Building Construction, Over \$1,500,000	175	Ħ	Water Supply Wells
		Glass and/or Glazing			
428			400	ш	Wood, Plastics & Composites - Structural &
429		Hazardous Material Removal		_	Architectural
430		Heating, Ventilating and Air Conditioning (HVAC)	499	Ш	Other
433	Ш	Insulation - Thermal			
435		Masonry/Tuck pointing			
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**SECTION B: PROPOSAL** 

# Please refer to the Bid Express Website at <a href="https://bidexpress.com">https://bidexpress.com</a> look up contract number and go to Section B: Proposal Page

You can access all City of Madison bid solicitations for FREE at www.bidexpress.com

Click on the "Register for Free" button and follow the instructions to register your company and yourself. You will be asked for a payment subscription preference, since you may wish to bid online someday. Simply choose the method to pay on a 'per bid' basis. This requires no payment until / unless you actually bid online. You can also choose the monthly subscription plan at this time. You will, however, be asked to provide payment information. Remember, you can change your preference at anytime. You will then be able to complete your free registration and have full access to the site. Your free access does not require completion of the 'Digital ID' process, so you will have instant access for viewing and downloading. To be prepared in case you ever do wish to bid online, you may wish to establish your digital ID also, since you cannot bid without a Digital ID.

If you have any problems with the free registration process, you can call the bidexpress help team, toll free at 1-888-352-2439 (option 1, option1).

#### SECTION C: SMALL BUSINESS ENTERPRISE

# Instructions to Bidders City of Madison SBE Program Information

#### 2 Small Business Enterprise (SBE) Program Information

#### 2.1 Policy and Goal

The City of Madison reaffirms its policy of nondiscrimination in the conduct of City business by maintaining a procurement process which remains open to all who have the potential and ability to sell goods and services to the City. It is the policy of the City of Madison to allow Small Business Enterprises (SBE) maximum feasible opportunity to participate in City of Madison contracting. The bidder acknowledges that its bid has been submitted in accordance with the SBE program and is for the public's protection and welfare.

Please refer to the "ADVERTISEMENT FOR BIDS" for the goal for the utilization of SBEs on this project. SBEs may participate as subcontractors, vendors and/or suppliers, which provide a commercially useful function. The dollar value for SBE suppliers or 'materials only' vendors shall be discounted to 60% for purposes of meeting SBE goals.

A bidder which achieves or exceeds the SBE goal will be in compliance with the SBE requirements of this project. In the event that the bidder is unable to achieve the SBE goal, the bidder must demonstrate that a good faith effort to do so was made. Failure to either achieve the goal or demonstrate a good faith effort to do so will be grounds for the bidder being deemed a non-responsible contractor ineligible for award of this contract.

A bidder may count towards its attainment of the SBE goal only those expenditures to SBEs that perform a commercially useful function. For purposes of evaluating a bidder's responsiveness to the attainment of the SBE goal, the contract participation by an SBE is based on the percentage of the total base bid proposed by the Contractor. The total base bid price is inclusive of all addenda.

Work performed by an SBE firm in a particular transaction can be counted toward the goal only if it involves a commercially useful function. That is, in light of industry practices and other relevant considerations, does the SBE firm have a necessary and useful role in the transaction, of a kind for which there is a market outside the context of the SBE Program, or is the firm's role a superfluous step added in an attempt to obtain credit towards goals? If, in the judgment of the Affirmative Action Division, the SBE firm will not perform a commercially useful function in the transaction, no credit towards goals will be awarded.

The question of whether a firm is performing a commercially useful function is completely separate from the question of whether the firm is an eligible SBE. A firm is eligible if it meets the definitional criteria and ownership and control requirements, as set forth in the City of Madison's SBE Program.

If the City of Madison determines that the SBE firm is performing a commercially useful function, then the City of Madison must then decide what that function is. If the commercially useful function is that of an SBE vendor / supplier that regularly transacts business with the respective product, then the City of Madison will count 60% of the value of the product supplied toward SBE goals.

To be counted, the SBE vendor / supplier must be engaged in selling the product in question to the public. This is important in distinguishing an SBE vendor / supplier, which has a regular trade with a variety of customers, from a firm which performs supplier-like functions on an <u>ad hoc</u> basis or for only one or two contractors with whom it has a special relationship.

A supplier of bulk goods may qualify as an eligible SBE vendor / supplier if it either maintains an inventory or owns or operates distribution equipment. With respect to the distribution equipment; e.g., a fleet of trucks, the term "operates" is intended to cover a situation in which the supplier leases the equipment on a regular basis for its entire business. It is not intended to cover a situation in which the firm simply provides drivers for trucks owned or leased by another party; e.g., a prime contractor, or leases such a party's trucks on an <u>ad hoc</u> basis for a specific job.

If the commercially useful function being performed is not that of a qualified SBE vendor / supplier, but rather that of delivery of products, obtaining bonding or insurance, procurement of personnel, acting as a broker or manufacturer's representative in the procurement of supplies, facilities, or materials, etc., only the fees or commissions will apply towards the goal.

For example, a business that simply transfers title of a product from manufacturer to ultimate purchaser; e. g., a sales representative who re-invoices a steel product from the steel company to the Contractor, or a firm that puts a product into a container for delivery would not be considered a qualified SBE vendor / supplier. The Contractor would not receive credit based on a percentage of the cost of the product for working with such firms.

Concerning the use of services that help the Contractor obtain needed supplies, personnel, materials or equipment to perform a contract: only the fee received by the service provider will be counted toward the goal. For example, use of a SBE sales representative or distributor for a steel company, if performing a commercially useful function at all, would entitle the Contractor receiving the steel to count only the fee paid to the representative or distributor toward the goal. This provision would also govern fees for professional and other services obtained expressly and solely to perform work relating to a specific contract.

Concerning transportation or delivery services: if an SBE trucking company picks up a product from a manufacturer or a qualified vendor / supplier and delivers the product to the Contractor, the commercially useful function it is performing is not that of a supplier, but simply that of a transporter of goods. Unless the trucking company is itself the manufacturer or a qualified vendor / supplier in the product, credit cannot be given based on a percentage of the cost of the product. Rather, credit would be allowed for the cost of the transportation service.

The City is aware that the rule's language does not explicitly mention every kind of business that may contribute work on this project. In administering these programs, the City would, on a case-by-case basis, determine the appropriate counting formula to apply in a particular situation.

#### 2.2 Contract Compliance

Questions concerning the SBE Program shall be directed to the Contract Compliance Officer of the City of Madison Department of Civil Rights, Affirmative Action Division, 210 Martin Luther King, Jr. Blvd., Room 523, Madison, WI 53703; telephone (608) 266-4910.

#### 2.3 Certification of SBE by City of Madison

The Affirmative Action Division maintains a directory of SBEs which are currently certified as such by the City of Madison. Contact the Contract Compliance Officer as indicated in Section 2.2 to receive a copy of the SBE Directory or you may access the SBE Directory online at <a href="https://www.cityofmadison.com/dcr/aaTBDir.cfm">www.cityofmadison.com/dcr/aaTBDir.cfm</a>.

All contractors, subcontractors, vendors and suppliers seeking SBE status must complete and submit the Targeted Business Certification Application to the City of Madison Affirmative Action Division by the time and date established for receipt of bids. A copy of the Targeted Business Certification Application is available by contacting the Contract Compliance Officer at the address and telephone indicated in Section 2.2 or you may access the Targeted Business Certification Application online www.cityofmadison.com/dcr/aaTBDir.cfm. Submittal of the Targeted Business Certification Application by the time specified does not guarantee that the applicant will be certified as a SBE eligible to be utilized towards meeting the SBE goal for this project.

#### 2.4 Small Business Enterprise Compliance Report

#### 2.4.1 Good Faith Efforts

Bidders shall take all necessary affirmative steps to assure that SBEs are utilized when possible and that the established SBE goal for this project is achieved. A contractor who self performs a portion of the work, and is pre-qualified to perform that category of work, may subcontract that portion of the work, but shall not be required to do so. When a bidder is unable to achieve the established SBE goal, the bidder must demonstrate that a good faith effort to do so was made. Such a good faith effort should include the following:

- 2.4.1.1 Attendance at the pre-bid meeting.
- 2.4.1.2 Using the City of Madison's directory of certified SBEs to identify SBEs from which to solicit bids.
- 2.4.1.3 Assuring that SBEs are solicited whenever they are potential sources.
- 2.4.1.4 Referring prospective SBEs to the City of Madison Affirmative Action Division for certification.
- 2.4.1.5 Dividing total project requirements into smaller tasks and/or quantities, where economically feasible, to permit maximum feasible SBE participation.
- 2.4.1.6 Establishing delivery schedules, where requirements permit, which will encourage participation by SBEs.
- 2.4.1.7 Providing SBEs with specific information regarding the work to be performed.
- 2.4.1.8 Contacting SBEs in advance of the deadline to allow such businesses sufficient time to prepare a bid.
- 2.4.1.9 Utilizing the bid of a qualified and competent SBE when the bid of such a business is deemed reasonable (i.e. 5% above the lowest bidder), although not necessarily low.
- 2.4.1.10 Contacting SBEs which submit a bid, to inquire about the details of the bid and confirm that the scope of the work was interpreted as intended.
- 2.4.1.11 Completion of Cover Page (page C-6), Summary Sheet (page C-7) and SBE Contact Reports (pages C-8 and C9) if applicable.

#### 2.4.2 Reporting SBE Utilization and Good Faith Efforts

The Small Business Enterprise Compliance Report is to be submitted by the <a href="bidder">bidder</a> with the bid: This report is due by the specified bid closing time and date. Bids submitted without a completed SBE Compliance Report as outlined below may be deemed non-responsible and the bidder ineligible for award of this contract. Nothwithstanding any language to the contrary contained herein, the City may exercise its discretion to allow bidders to correct or supplement submissions after bid opening, if the minor discrepancy, bid irregularity or omission is insignificant and not one related to price, quality, quantity, time of completion, performance of the contract, or percentage of SBE utilization.

- 2.4.2.1 If the Bidder <u>meets or exceeds</u> the goal established for SBE utilization, the Small Business Enterprise Compliance Report shall consist of the following:
  - 2.4.2.1.1 **Cover Page,** Page C-6; and
  - 2.4.2.1.2 **Summary Sheet,** C-7.
- 2.4.2.2 If the bidder <u>does not meet</u> the goal established for SBE utilization, the Small Business Enterprise Compliance Report shall consist of the following:
  - 2.4.2.2.1 **Cover Page,** Page C-6;
  - 2.4.2.2.2 Summary Sheet, C-7; and
  - 2.4.2.2.3 **SBE Contact Report,** C-8 and C-9. (A <u>separate</u> Contact Report must be completed for <u>each applicable</u> SBE which is <u>not</u> utilized.)

#### 2.5 Appeal Procedure

A bidder which does not achieve the established goal and is found non-responsible for failure to demonstrate a good faith effort to achieve such goal and subsequently denied eligibility for award of contract may appeal that decision to the Small Business Enterprises Appeals Committee. All appeals shall be made in writing, and shall be delivered to and received by the City Engineer no later than 4:30 PM on the third business day following the bidder's receipt of the written notification of ineligibility by the Affirmative Action Division Manager. Postmark not acceptable. The notice of appeal shall state the basis for the appeal of the decision of the Affirmative Action Division Manager. The Appeal shall take place in accordance with Madison General Ordinance 33.54.

#### 2.6 SBE Requirements After Award of the Contract

The successful bidder shall identify SBE subcontractors, suppliers and vendors on the subcontractor list in accordance with the specifications. The Contractor shall submit a detailed explanation of any variances between the listing of SBE subcontractors, vendors and/or suppliers on the subcontractor list and the Contractor's SBE Compliance Report for SBE participation.

No change in SBE subcontractors, vendors and/or suppliers from those SBEs indicated in the SBE Compliance Report will be allowed without prior approval from the Engineer and the Affirmative Action Division. The contractor shall submit in writing to the City of Madison Affirmative Action Division a request to change any SBE citing specific reasons which necessitate such a change. The Affirmative Action Division will use a general test of reasonableness in approving or rejecting the contractor's request for change. If the request is approved, the Contractor will make every effort to utilize another SBE if available.

The City will monitor the project to ensure that the actual percentage commitment to SBE firms is carried out.

#### 2.7 SBE Definition and Eligibility Guidelines

A Small Business Enterprise is a business concern awarded certification by the City of Madison. For the purposes of this program a Small Business Enterprise is defined as:

- A. An independent business operated under a single management. The business may not be a subsidiary of any other business and the stock or ownership may not be held by any individual or any business operating in the same or a similar field. In determining whether an entity qualifies as a SBE, the City shall consider all factors relevant to being an independent business including, but not limited to, the date the business was established, adequacy of its resources for the work in which it proposes to involve itself, the degree to which financial, equipment leasing and other relationships exist with other ineligible firms in the same or similar lines of work. SBE owner(s) shall enjoy the customary incidents of ownership and shall share in the risks and profits commensurate with their enjoyment interests, as demonstrated by an examination of the substance rather than form or arrangements that may be reflected in its ownership documents.
- B. A business that has averaged no more than \$4.0 million in annual gross receipts over the prior three year period and the principal owner(s) do not have a personal net worth in excess of \$1.32 million.

Firm and/or individuals that submit fraudulent documents/testimony may be barred from doing business with the City and/or forfeit existing contracts.

SBE certification is valid for one (1) year unless revoked.

#### **SECTION D: SPECIAL PROVISIONS**

## 2018 ELVER PARK INCLUSIVE PLAYGROUND CONTRACT NO. 8228

It is the intent of these Special Provisions to set forth the final contractual intent as to the matter involved and shall prevail over the Standard Specifications and plans whenever in conflict therewith. In order that comparisons between the Special Provisions can be readily made, the numbering system for the Special Provisions is equivalent to that of the Specifications.

Whenever in these Specifications the term "Standard Specifications" appears, it shall be taken to refer to the City of Madison Standard Specifications for Public Works Construction and Supplements thereto.

#### SECTION 102.1: PRE-QUALIFICATION OF BIDDERS

Prior to beginning work on the contract, any combination of the General Contractor and subcontractor must be prequalified in <u>both</u> categories 262 Playground Installer and 399 Poured-In-Place Playground Surfacing Installer. Those allowable combinations are as follows:

- 1) General Contractor (bidder) is presently prequalified in both Category 262 Playground Installer and Category 399 Poured-In-Place Playground Surfacing Installer.
- 2) General Contractor (bidder) is presently pre-qualified in Category 262 Playground Installer and his / her subcontractor becomes prequalified in Category 399 Poured-In-Place Surfacing Installer.
- 3) General Contractor (bidder) is presently pre-qualified in Category 399 Poured-In-Place Surfacing Installer and his / her subcontractor becomes prequalified in Category 262 Playground Installer.

All bidders and subcontractors should become familiar with the requirements to become prequalified, if bidding under #2 or #3 above. The Technical Requirements to meet for Category 399 Poured-In-Place Surfacing Installer are listed at the end of this specification. If bidding under #2 or #3 above, the General Contractor shall provide the name of the respective sub-contractor that will be attempting to become prequalified. This submittal shall be made within 1 working day of bid opening, to Project Manager Kate Kane (608-261-9671 or <a href="mailto:kkane@cityofmadison.com">kkane@cityofmadison.com</a>) at the City of Madison Parks Department.

## PRE-QUALIFICATION SUBMISSION REQUIREMENTS FOR CATEGORY #399 POURED-IN-PLACE PLAYGROUND SURFACING INSTALLER:

The scope of the installation at the 2018 Elver Park Inclusive Playground requires extensive knowledge in the installation of poured-in-place playground surfacing systems. The Contractor in this category must have experience with installation of poured-in-place playground surfacing projects of similar scope and scale to the work described in the plans and specifications.

A resumé of qualifications shall be submitted to determine if the Contractor performing the work will be prequalified under item #399, Other: Poured-In-Place Playground Surfacing Installer.

To become prequalified in this Category, The Contractor <u>must have prior poured-in-place playground</u> surfacing installation experience.

Along with the Prequalification application, the Contractor shall submit the following:

- 1. Provide a minimum of 5 projects that include installation of poured-in-place playground safety surfacing and have employed personnel that will also be used on this project.
- 2. Provide three (3) references who can attest to the work performed on the projects cited above.
- 3. Proof of certification and/or training by the manufacturer of the proposed playground surfacing system.

Submission of the above information does not constitute qualification. Qualification may be denied for other portions of the prequalification application

#### SECTION 102.11: BEST VALUE CONTRACTING

This Contract shall be considered a Best Value Contract if the Contractor's bid is equal to or greater than \$61,000 for a single trade contract; or equal to or greater than \$297,500 for a multi-trade contract pursuant to MGO 33.07(7).

#### SECTION 102.12: EQUAL BENEFITS REQUIREMENT (SEC. 39.07, MGO)

Equal Benefits are not required. Delete the entire provision.

#### ARTICLE 103: AWARD AND EXECUTION OF THE CONTRACT

The awarded Contractor shall completely execute the signing of all contract documents and submit them to City Engineering (1600 Emil Street, Madison WI 53713) prior to 12:00pm on Thursday, July 26, 2018. Delays in turning in the required completed contract documents will not adjust the project completion date.

Payment and Performance Bonds shall be dated no sooner than Wednesday, July 25, 2018.

#### ARTICLE 104: SCOPE OF WORK

This project consists of installation of new playground equipment, benches, poured-in-place rubber playground surfacing, concrete curb edge restraint and retaining wall, associated site and playground amenities, installation of asphalt paths, and installation of new stormwater culvert at Elver Park.

The Contractor shall view the site prior to bidding to become familiar with the existing conditions. The Contractor shall work with the existing utilities to resolve conflicts during the construction process.

The design and ordering of the park playground equipment and benches is excluded from the scope of this work.

#### SECTION 104.4: <u>INCREASED OR DECREASED QUANTITIES</u>

It is agreed and understood that the quantities of any items of work shown on the plans or in the proposal are subject to increase or decrease during the progress of the work. The Engineer reserves the right to increase or decrease the quantities of any items of work, including increase or decrease of quantities by alteration of plans, as may be considered necessary or desirable during the progress of the work to satisfactorily complete the project. Such increases or decreases in quantities shall not be considered as a waiver of any conditions of the contract nor invalidate any of the provisions thereof. All terms of Section 104.5 Increase Items and Section 104.6 Decreased and Deleted Items of the Standard Specifications for Public Works Construction are applicable to this project.

#### SECTION 105.1: <u>AUTHORITY OF THE ENGINEER</u>

The Engineer shall resolve all questions which arise as to the quality and acceptability of materials furnished, work performed, manner of performance, rate of progress of the work, interpretation of the plans and Specifications, acceptable fulfillment of the contract, compensation, and disputes and mutual rights between Contractors under the Specifications. The Engineer shall determine the amount and quantity of work performed and materials furnished.

All decisions of the Engineer shall, when so requested, be rendered in writing. They shall be final and conclusive in all matters unless within ten (10) days after such decision the Contractor applies in writing to the Board of Public Works for a review of such decision.

Any change proposed by a Contractor in SBE subcontractors, vendors or suppliers from those SBEs indicated on the SBE Compliance Report must be approved by the Engineer and the City's Manager of the Affirmative Action Division (hereafter, AAD). When requested, such decision shall be rendered in writing. Such decisions shall be final and conclusive in all matters unless within ten (10) days after such decision the Contractor or the affected SBE applies in writing to the Board of Public Works for a review of such decision.

In the event the Engineer and the AAD disagree over the proper decision to be made regarding an SBE, the Mayor shall appoint a third person to resolve the disagreement, within 30 days of appointment. The decision thus rendered may be reviewed by the Board of Public Works upon request of the Contractor or the affected SBE as set forth in Sections 105.1 and 105.2 of the City's standard specifications.

#### SECTION 105.9: SURVEYS, POINTS, AND INSTRUCTION

The Contractor is responsible for the layout of the playground underdrain system per Bid Item 20130. The City of Madison shall be responsible for setting all other lines and/or grades required to complete the work for the 2018 Elver Park Inclusive Playground. Contractor to note: for paths, the City shall provide offset stakes along one side, unless special circumstances such as large width or irregular geometry, as determined by the City, require additional stakes. The Contractor shall set any additional stakes, such as hubs at gravel grade. Any questions regarding the layout and staking of this project should be directed to City of Madison Parks Surveyor Dan Rodman at (608) 658-3087.

#### SECTION 105.12: COOPERATION BY CONTRACTOR

The Contractor shall be required to contact the City of Madison Playground Construction Inspector Andy Peters at (608) 220-6501 to remove existing play equipment least 7 business days in advance of starting construction.

Several utilities exist on site. The Contractor shall perform a One Call through Digger's Hotline for the site at least three days prior to beginning construction. To ensure that Parks-owned utilities are also marked, include the PARK NAME AT THE BEGINNING OF THE MARKING instructions field on the ticket, and send a copy of the ticket to the City of Madison Parks Surveyor (Dan Rodman / drodman@cityofmadison.com / tel (608) 658-3087/ fax (608)267-1162).

The Contractor shall secure materials at the end of each work day to deter any potential vandalism and theft.

#### The Contractor shall attend a pre-construction meeting prior to the start of construction.

The Contractor warrants that its services are performed, within the limits prescribed by the City, with the usual thoroughness and competence of the consulting profession; in accordance with the standard for professional services at the time those services are rendered. The Contractor shall be responsible for the accuracy of the work performed under this Agreement, and shall promptly make necessary revisions or corrections resulting from their negligent acts, errors or omissions without additional compensation. The Contractor shall be responsible for any damages incurred as a result of their errors, omissions, or negligent acts and for any losses or costs to repair or remedy construction.

The Contractor shall take care when accessing the site not to damage the existing utilities, concrete curb, sidewalk or asphalt pavement. Any damage shall be repaired by the Contractor per the Standard Specifications and considered incidental to this contract.

#### SECTION 105.13: ORDER OF COMPLETION

The Contractor shall submit to the City a detailed schedule at or prior to the preconstruction meeting showing the sequence and anticipated dates of all playground installation operations including poured-in-place playground surfacing installation.

#### SECTION 107.13: TREE PROTECTION SPECIFICATIONS

The Contractor is advised to review Article 107.13 of the Standard Specifications for tree protection.

The intent of this design is to minimize the damage to the tree designated to remain following construction. The tree that must be protected is shown on plan sheet 1.2. It is recognized that grading operations and root cutting of one (1) tree will need to occur within 5 feet of the tree in order to complete the work, and care must be taken in this area. For the tree where construction operations, including grading, stone placement, filling, etc. occur within 5 feet of the trunk, construction operations near the tree shall be done under the supervision of a City of Madison Forestry Representative.

Roots shall be cut cleanly by using a saw, ax, lopping shears, chain saw, stump grinder, or other means which will produce a clean cut. Exposed roots shall be covered as soon as excavation and installation are complete. All roots over one (1) inch in diameter that are damaged shall be cleanly cut immediately back of the damaged section on the same day of the excavation. The Contractor shall not rip or pull roots out towards the trunk of a tree while excavating with a backhoe. The use of a backhoe to cut roots is NOT acceptable.

Protection of the tree shall be paid under BID ITEM 10803 - ROOT CUTTING.

#### SECTION 108.2: PERMITS

The following permits have been applied for by the City of Madison for each applicable playground site:

- 1. City of Madison Erosion Control Permit
- 2. City of Madison Stormwater Permit

The Contractor shall meet the conditions of all permits and must keep a copy of each individual permit on site at all times throughout construction.

The Contractor shall note that street sweeping shall be incidental to this contract and will not be paid as a separate bid item. The Contractor is responsible for cleaning any material tracked into street.

The Contractor shall meet the conditions of the permits including properly installing and maintaining the erosion control measures shown on the plans, specified in these special provisions, or as directed by the Engineer or his designees.

The City's obtaining these permits is not intended to be exhaustive of all permits that may be required to be obtained by the Contractor for construction of this project. It shall be the responsibility of the Contractor to identify and obtain any other permits needed for construction.

#### SECTION 109.2: PROSECUTION OF THE WORK

Work cannot start on this contract until after the "Start to Work" letter has been received. Construction work must begin within seven (7) calendar days after the date appearing on notice to do so that was given to the Contractor at the preconstruction meeting. Construction work shall be carried at a rate so as to secure full completion within the contract times outlined in Section 109.7, the rate of progress and the time of completion being essential conditions of this Agreement. Definite notice of intention to start work shall be given to the Engineer at least seventy-two (72) hours in advance of beginning work.

The fixed, agreed upon, liquidated damages for failure to complete all work within the contract, unless otherwise specified in this section, shall be calculated in accordance with Article 109 of the Standard Specifications. The Contractor shall limit workdays from 7:00 am to 7:00 pm, Monday - Friday, unless approved by the Engineer in writing.

#### SECTION 109.7: TIME OF COMPLETION

The Contractor shall begin work on the 2018 Elver Park Inclusive Playground contract on or before August 13, 2018 and shall be completed by October 19, 2018. **Contractor to note: poured-in-place playground surfacing must be installed by September 30, 2018 unless approved by the Engineer.** 

#### SECTION 110.1: MEASUREMENT OF QUANTITIES

All bid items listed in the proposal page will be paid for at the quantity listed in the proposal page, and will not be measured in the field unless otherwise indicated in these special provisions, or there is a significant change approved by the Engineer.

#### **BID ITEM 10803 - ROOT CUTTING**

#### **DESCRIPTION**

Work under this item shall include all costs associated with root cutting as described in special provision Section 107.13 Tree Protection Specifications.

#### **METHOD OF MEASUREMENT**

Root Cutting shall be measured per each individual tree marked NRC on the plan.

#### **BASIS OF PAYMENT**

Root Cutting shall be measured as described above and shall be paid for at the contract price which shall be full compensation for all work, materials, tools, equipment, labor, and incidentals required to complete the work as set forth in the description.

#### **BID ITEM 10911 - MOBILIZATION**

#### **DESCRIPTION**

Work under this item shall include all costs associated with mobilization of the Contractor to the site. Parking of equipment, storage of materials, and staging shall be allowed within project limits as shown on

plans. The Contractor may only enter the construction site through the construction entrance as shown on the plans. THE CONTRACTOR MAY NOT DRIVE OR STORE EQUIPMENT ON ANY PORTION OF THE PARK OUTSIDE THE CONSTRUCTION LIMITS UNLESS INDICATED OTHERWISE ON PLANS OR DIRECTED IN THE FIELD.

The Contractor is responsible for restoration of any damage to the site due to construction access.

#### **METHOD OF MEASUREMENT**

Mobilization shall be paid as a lump sum.

#### BASIS OF PAYMENT

Mobilization shall be measured as described above and shall be paid for at the contract price which shall be full compensation for all work, materials, tools, equipment, labor, and incidentals required to complete the work as set forth in the description.

#### **BID ITEM 20101 - EXCAVATION CUT**

#### **DESCRIPTION**

Excavation Cut shall consist of the loosening, loading, hauling and disposal of all materials, except the mixed pea gravel and rubber mulch playground surfacing which shall be paid for under BID ITEM 20104 – EXCAVATION CUT – PEA GRAVEL / RUBBER MIX. Excavation cut shall be in accordance with Article 201 of the Standard Specifications.

The excavation quantities for this contract have been calculated by subtracting digital terrain models of the existing and proposed surfaces and sub surfaces within the different material areas. Cut (in place quantities) and fill have been estimated from these models. Cut and fill quantities have been determined based on an estimated existing playground surface depth of 17". No shrinkage factor has been applied to fill quantities to estimate net volume. The Contractor is responsible to review attached earthwork calculations. Three-dimensional Microstation (.dgn) files containing the digital terrain models used for the earthwork calculations are available.

The proposal quantity was computed by Microstation InRoads surface data volume computations and the assumptions listed above. Adjustments were made for topsoil assuming excavation of six (6) inches of existing topsoil, placement of six (6) inches of proposed topsoil, and placement of four (4) inches of poured-in-place playground surfacing with four (4) inches of gravel base course.

Excess excavated material deemed unusable shall be disposed of at a suitable location determined by the Contractor at no additional cost to the City of Madison.

Suitable materials (to be determined by the Engineer) may be reused as fill within the project limits. Placement of these fill materials shall be considered incidental to this bid item and shall not be compensated separately. All double handling and subsoil placement is included in this bid item.

Any additional undercut required due to field conditions shall be paid for at the Excavation Cut unit bid price.

Test rolling for undercut determination is required at all playground sites and is incidental to this bid item.

Final playground subgrade must be within +/- 1". The Contractor shall contact the Engineer to proof subgrade prior to installation of fabric over playground subgrade.

Contractor to note all excavated areas shall be filled at the end of each work day. No excavated areas shall be "open" during non-work hours.

All costs associated with the construction of the underdrain, as shown on the plans or as directed by the Engineer, shall be considered incidental to this item including stone, pipe, and excavation cut. The work involved with the placement of the perforated pipe shall be in accordance with Sections 612 and 645 of the latest edition of the Standard Specifications for Highway and Structure Construction of the State of Wisconsin, Department of Transportation.

Flexible drain pipe will not be allowed.

When installing the underdrain system the Contractor shall maintain an 18" minimum clearance from playground equipment footings.

The Contractor shall be responsible for staking horizontal and vertical alignment of drain tile. The Contractor shall contact City of Madison Parks Surveyor, Dan Rodman at (608) 658-3087at least 48 hours prior to field check underdrain elevations prior to backfilling.

#### METHOD OF MEASUREMENT

Underdrain shall be measured by the linear foot quantity.

#### **BASIS OF PAYMENT**

Underdrain shall be measured as described above and shall be paid for at the contract unit price which shall be full compensation for all work, materials, tools, equipment, labor, hauling, placement, and incidentals required to complete the work as set forth in the description.

#### BID ITEM 20140 - GEOTEXTILE FABRIC TYPE SAS NON WOVEN

#### **DESCRIPTION**

Work under this bid item shall include all necessary work, labor and incidentals required to install Type SAS Non Woven Geotextile Fabric between the proposed subgrade/underdrain and the playground surfacing.

Geotextile fabric shall have a minimum 4 oz/sy fabric strength.

Overlap and staple pattern shall be in accordance with the manufacturer's recommendations, or as modified or approved in the field to accommodate the underlying play equipment. The Contractor shall provide to the City the manufacturer's recommended staple pattern.

#### METHOD OF MEASUREMENT

Geotextile Fabric Type SAS Non Woven shall be measured by the square yard quantity as listed in the proposal page without measurement thereof, not including run out in underdrain trenches or overlap.

#### **BASIS OF PAYMENT**

Geotextile Fabric Type SAS Non Woven shall be measured as described above and shall be paid for at the contract unit price which shall be full compensation for all work, materials, labor, tools, equipment, and incidentals required to complete the work as set forth in the description.

#### **BID ITEM 20202 - FILL BORROW**

#### **DESCRIPTION**

This item shall include all necessary work, labor and incidentals required to import and distribute fill to meet proposed subgrades. Fill shall comply with material described in Article 202 of the Standard Specifications.

#### METHOD OF MEASUREMENT

Excavation Cut shall be measured by the cubic yard quantity as listed in the proposal page without measurement thereof.

#### **BASIS OF PAYMENT**

Excavation Cut shall be measured as described above and shall be paid for at the contract unit price which shall be full compensation for all work, materials, labor, tools, equipment, disposal, and incidentals required to complete the work as set forth in the description.

#### BID ITEM 20104 - EXCAVATION CUT - PEA GRAVEL / RUBBER MIX

#### DESCRIPTION

Excavation Cut – Pea Gravel / Rubber Mix shall consist of the loosening, loading, hauling and disposal of the existing pea gravel and recycled rubber tire playground surfacing as identified on the plans per Article 201 of the Standard Specifications. The existing playground surfacing at Elver Park is approximately 2" depth of shredded rubber tires, with 6-7 inches of pea gravel below the surfacing.

The excavation quantities for this contract have been calculated by subtracting digital terrain models of the existing and proposed surfaces and sub surfaces within the different material areas. Cut (in place quantities) and fill have been estimated from these models. Cut and fill quantities have been determined based on an estimated existing playground surface depth of 17". No shrinkage factor has been applied to fill quantities to estimate net volume. The Contractor is responsible to review attached earthwork calculations. Three-dimensional Microstation (.dgn) files containing the digital terrain models used for the earthwork calculations are available.

The proposal quantity was computed by Microstation InRoads surface data volume computations and the assumptions listed above. Adjustments were made for excavation of seventeen (17) inches of existing playground surfacing.

Excess material shall be disposed offsite at a location determined by the Contractor at no extra cost to the City. Double handling and stockpiling pea gravel is included in this bid item. Contractor to note all excavated areas shall be filled at the end of each work day. No excavated areas shall be "open" during non-work hours.

#### **METHOD OF MEASUREMENT**

Excavation Cut – Pea Gravel / Rubber Mix within the limits shown on the plans shall be measured by the cubic yard quantity as listed in the proposal page without measurement thereof.

#### BASIS OF PAYMENT

Excavation Cut – Pea Gravel / Rubber Mix shall be measured as described above and shall be paid for at the contract unit price which shall be full compensation for all work, materials, labor, tools, equipment, disposal, and incidentals required to complete the work as set forth in the description. Disposal of the pea gravel / rubber mix material is incidental to this bid item.

#### **BID ITEM 20130 - UNDERDRAIN**

#### DESCRIPTION

This work shall include all labor, equipment, materials, and incidentals required to install and connect four-inch perforated pipe underdrain, wrapped, including open graded base course and filter fabric sock as shown on the plans or as directed by the Engineer.

The fill quantities for this contract have been computed by Microstation InRoads surface data volume. Adjustments were made for topsoil assuming excavation of six (6) inches of existing topsoil, excavation of seventeen (17) inches of existing playground surfacing, placement of six (6) inches of proposed topsoil, and placement of four (4) inches of poured-in-place playground surfacing and four (4) inches of gravel base course for playground surfacing.

Distribution of fill made available through excavation cut shall be incidental to BID ITEM 20101 EXCAVATION CUT.

Double handling, stockpiling and placing fill is included in this bid item.

#### METHOD OF MEASUREMENT

Fill shall be measured by the cubic yard quantity as listed in the proposal page without measurement thereof.

#### **BASIS OF PAYMENT**

Fill shall be measured as described above and shall be paid for at the contract unit price which shall be full compensation for all work, materials, labor, tools, equipment, disposal, and incidentals required to complete the work as set forth in the description.

#### **BID ITEM 20217 - CLEAR STONE**

#### **DESCRIPTION**

This item shall include the quantity of clear stone required for the construction entrance per BID ITEM 21011 – CONSTRUCTION ENTRANCE and does not include stone for construction of the underdrain. Stone required for construction of the underdrain shall be incidental to BID ITEM 20130 – UNDERDRAIN.

#### METHOD OF MEASUREMENT

Clear Stone shall be measured by the ton as listed in the proposal page without measurement thereof.

#### **BASIS OF PAYMENT**

Clear Stone shall be measured as described above and shall be paid for at the contract unit price which shall be full compensation for all work, materials, labor, tools, equipment, disposal, and incidentals required to complete the work as set forth in the description.

#### **BID ITEM 20221 - TOPSOIL**

#### DESCRIPTION

This item shall include all necessary work, labor and incidentals required to distribute, dispose and/or place topsoil to meet proposed grades. Topsoil shall comply with Article 202 of the Standard Specifications.

Stripped topsoil can be stockpiled on site within the construction fence boundary. Stripped topsoil quantities are identified in the Plans under Design Calculations and in the proposal page.

The topsoil quantities for this contract have been computed by Microstation InRoads surface data volume computations and the assumptions listed above. Adjustments were made for topsoil assuming excavation of six (6) inches of existing topsoil, seventeen (17) inches of existing playground surfacing, and placement of six (6) inches of proposed topsoil. Any additional topsoil material required beyond

quantities available through stripped topsoil are included in the quantities for this bid item. The estimated quantity of topsoil that will need to be imported is: 62 SY

Excess topsoil shall be disposed offsite at a location to be determined and provided by the City at no extra cost to the City or shall be used as import. The location shall be within the City of Madison. Double handling, stockpiling and placing topsoil is included in this bid item.

Contractor to note - the City of Madison Parks Division is to be called to inspect and approve the finish grade prior to seeding and mulching.

#### METHOD OF MEASUREMENT

Topsoil shall be measured by the square yard quantity as listed in the proposal page without measurement thereof.

#### **BASIS OF PAYMENT**

Topsoil shall be measured as described above and shall be paid for at the contract unit price which shall be full compensation for all work, materials, labor, tools, equipment, disposal, and incidentals required to complete the work as set forth in the description.

#### **BID ITEM 20701 - TERRACE SEEDING**

#### DESCRIPTION

This work shall consist of preparing seed beds, furnishing and sowing the required seed, furnishing and applying the required stabilizers, fertilizer, and mulching material on all disturbed areas including areas damaged by construction activities, in accordance with Article 207 of the Standard Specifications. Seed mixture shall be either in whole, or a mixture of the City of Madison sun terrace mix and shade terrace mix applied appropriately based on shady and sunny areas of the site.

Since construction is limited to within the construction fence, no additional compensation shall be given for seeding quantities beyond what is specified in this contract.

Contractor to note – the City of Madison Playground Construction Inspector shall be called to inspect and approve the finish grade prior to seeding and mulching.

Contractor is responsible for obtaining seed bed germination per Article 207 of the Standard Specifications, regardless of site conditions.

#### METHOD OF MEASUREMENT

Terrace Seeding shall be measured by the square yard quantity as listed in the proposal page without measurement thereof.

#### **BASIS OF PAYMENT**

Terrace Seeding shall be measured as described above and shall be paid for at the contract unit price which shall be full compensation for all work, materials, tools, equipment, labor, hauling, placement, and incidentals required to complete the work as set forth in the description.

#### BID ITEM 21017 - SILT SOCK (8 INCH) - COMPLETE

#### **DESCRIPTION**

Work under this item shall include all work, materials, labor, and incidentals required to install, maintain and remove silt sock at locations shown on the plans and around any subsoil/topsoil staging piles and to

install, maintain and remove additional undistributed silt sock as a precautionary measure to address emergency erosion control.

#### METHOD OF MEASUREMENT

Silt Sock (8 inch) - Complete, shall be measured by linear foot for the completed work as described above.

#### BASIS OF PAYMENT

Silt Sock (8 inch) – Complete, shall be measured as described above and shall be paid for at the contract unit price which shall be full compensation for all work, materials, tools, equipment, labor, hauling, placement, disposal and incidentals required to complete the work as set forth in the description.

#### BID ITEM 21061 - EROSION MATTING, CLASS I URBAN TYPE A

#### **DESCRIPTION**

Work under this item shall include all work, materials, labor and incidentals necessary to install Erosion Matting, Class I Urban Type A on all seeded disturbed areas as noted in the plans.

The Class and Type requirements match those of the Wisconsin Department of Transportation Product Acceptability List (PAL) nomenclature. Products listed in the PAL as Class I Urban Type A are all 100 percent biodegradable, and therefore do not need to be designated ORGANIC.

Work under this bid item shall be as set forth in the latest edition of the Standard Specifications, except the Contractor shall note that special care with anchorage devices shall be required so as to not injure park users. Anchorage devices for the mat are required to be a product identified on the Wisconsin Department of Transportation Erosion Control Product Acceptability List (PAL) under the category of "Anchoring Devices for Class I, Urban Erosion Mat."

Anchorage devices shall be completely biodegradable. Photobiodegradable or metal anchorage devices shall not be allowed. Materials deemed to present a hazard from splintering or spearing shall not be approved, including solid wood devices.

Erosion Matting, Class I Urban Type A shall be installed correctly with correct anchorage, staple pattern, and overlap. To verify the staple pattern, the Contractor shall provide to the Engineer a manufacturer's recommended staple pattern for the type of matting installed.

Trimming of the Erosion Matting, Class I Urban Type A required to accommodate existing tree locations shall be considered incidental to this bid item.

#### METHOD OF MEASUREMENT

Erosion Matting, Class I Urban Type A shall be measured by the square yard quantity as listed in the proposal page without measurement thereof, not including run out and overlap.

#### **BASIS OF PAYMENT**

Erosion Matting, Class I Urban Type A shall be measured as described above and shall be paid for at the contract unit price which shall be full compensation for all work, materials, tools, equipment, labor, hauling, placement, disposal and incidentals required to complete the work as set forth in the description.

#### BID ITEM 30304 - CONCRETE BORDER

#### **DESCRIPTION**

All concrete work shall comply with Part III of the Standard Specifications for Public Works Construction (2017 Edition). This work consists of furnishing and installing concrete border edge restraint including forming, reinforcing, concrete, and finishing in accordance with the plans and details. Crushed aggregate base course shall be paid separately under BID ITEM 40102 - CRUSHED AGGREGATE BASE COURSE, GRADATION NO. 2. Concrete wash-out area shall be considered incidental to this bid item.

The following items are incidental to this bid item:

- #3 rebar 12" on-center as indicated on the plans and details
- #3 rebar top and bottom continuous as indicated on the plans and details
- Control joints as indicated on plans and details (Contractor to provide final jointing plan to Engineer prior to construction).
- Broom finish as indicated on plans and details

#### **METHOD OF MEASUREMENT**

Concrete Border shall be measured by the plan square foot quantity as listed in the proposal page without measurement thereof.

#### **BASIS OF PAYMENT**

Concrete Border shall be paid for at the contract unit price per square foot as determined on the proposal page. Payment is full compensation for furnishing all materials, including delivering, forming, installing, reinforcing, concrete, placing, finishing, sealing, curing, and jointing and for all labor, equipment, tools and incidentals necessary to complete this item of work. Concrete wash-out area shall be considered incidental to this bid item.

#### BID ITEM 40102 - CRUSHED AGGREGATE BASE COURSE GRADATION NO. 2

#### **DESCRIPTION**

Work under this bid item shall include all work, materials, labor and incidentals necessary for the Contractor to install Crushed Aggregate Base Course Gradation No. 2 as shown in the plans and details and as described herein:

- 9 inches for asphalt path construction;
- 5 inches for concrete border
- 4 inches for 4" poured in place playground surface construction

All aggregate base course shall extend 6 inches beyond the proposed aphalt and concrete pavement edges and shall have 3 inches of topsoil and terrace seed over the extended gravel base to be paid for under BID ITEM 20221 – TOPSOIL and 20701 – TERRACE SEEDING for all asphalt paved paths, except for where the path meets the concrete edge at playground surface, both sides.

The Contractor shall contact Dan Rodman at 658-3087 at least 48 hours prior to proof subgrade elevations prior to paving.

#### METHOD OF MEASUREMENT

Crushed Aggregate Base Course Gradation No. 2 shall be measured by the ton as listed in the proposal page without measurement thereof.

#### **BASIS OF PAYMENT**

Crushed Aggregate Base Course Gradation No. 2 shall be measured as described above and shall be paid for at the contract unit price which shall be full compensation for all work, materials, tools, equipment, labor, hauling, placement, disposal and incidentals required to complete the work as set forth in the description.

#### BID ITEM 40202 - HMA PAVEMENT 4 LT 58-28S

#### **DESCRIPTION**

Work under this item shall include all work, materials, labor and incidentals necessary for the Contractor to provide and install HMA Pavement 4 LT 58-28 S in accordance with these plans and specifications and the latest edition of the Standard Specifications.

#### METHOD OF MEASUREMENT

HMA Pavement 4 LT 58-28 S shall be measured by the ton as listed on the proposal page without measurement thereof.

#### **BASIS OF PAYMENT**

HMA Pavement 4 LT 58-28 S shall be measured as described above and shall be paid for at the contract unit price which shall be full compensation for all work, materials, tools, equipment, labor, hauling, placement, disposal and incidentals required to complete the work as set forth in the description.

#### **BID ITEM 90000 - CONSTRUCTION FENCING (PLASTIC)**

#### DESCRIPTION

Work under this item shall include all work, materials, labor and incidentals necessary for the Contractor to provide, install, maintain and remove construction fence from the project site as shown on the plans.

Construction fencing shall be installed to discourage access to the construction area by the general public during the course of the project. Fencing shall be maintained throughout construction and adjusted or removed at the request of the Engineer.

This fence shall be highly visible (orange), constructed of a plastic web, and able to withstand the expected amount of use it shall receive on a construction site. Relocation of fencing may be required as the work progresses. No extra payment shall be made for temporarily opening and re-closing the fence, or relocation of the fencing as needed to perform the work. Fencing shall be left in place until construction operations are complete.

Construction fencing shall be International Orange color, high-density polyethylene mesh conforming to the following:

- Mesh opening: 1 inch minimum to 3 inch maximum
- Height: 4 feet
- Ultimate tensile strength: Avg 3000 lb per 4' width (ASTM D638)

Construction fencing associated with tree protection is incidental to this bid item.

#### **METHOD OF MEASUREMENT**

Construction Fence (Plastic) shall be measured by the linear foot quantity as listed in the proposal page without measurement thereof.

#### **BASIS OF PAYMENT**

Construction Fence (Plastic) shall be measured as described above and shall be paid for at the contract unit price which shall be full compensation for all work, materials, tools, equipment, labor, hauling, placement, disposal and incidentals required to complete the work as set forth in the description.

#### BID ITEM 90001 - REMOVE PLASTIC TIMBER RETAINING WALL

#### **DESCRIPTION**

Work under this item shall include all work, materials, labor and incidentals necessary for the Contractor to remove and dispose of an existing plastic timber retaining wall and footings (of unknown construction), if any. All materials shall be disposed of by the Contractor at a site to be furnished by the Contractor at no cost to the City.

The removed bench and mounting hardware shall be disposed of at a suitable location determined by the Contractor at no additional cost to the City of Madison.

#### **METHOD OF MEASUREMENT**

Remove Plastic Timber Retaining Wall shall be measured per linear foot.

#### **BASIS OF PAYMENT**

Remove Plastic Timber Retaining Wall shall be measured as described above and shall be paid for at the contract unit price which shall be full compensation for all work, materials, tools, equipment, labor, hauling, placement, disposal and incidentals required to complete the work as set forth in the description.

#### **BID ITEM 90002 - REMOVE EXISTING BENCH**

#### **DESCRIPTION**

Work under this item shall include all work, materials, labor and incidentals necessary for the Contractor to remove and dispose of an existing park bench and associated concrete slab.

The removed bench and mounting hardware shall be disposed of at a suitable location determined by the Contractor at no additional cost to the City of Madison.

#### **METHOD OF MEASUREMENT**

Remove Existing Bench shall be measured per each individual removed bench as listed in the proposal page.

#### **BASIS OF PAYMENT**

Remove Existing Bench shall be measured as described above and shall be paid for at the contract unit price which shall be full compensation for all work, materials, tools, equipment, labor, hauling, placement, disposal and incidentals required to complete the work as set forth in the description.

#### **BID ITEM 90003 - PLAYGROUND EQUIPMENT INSTALLATION**

#### **DESCRIPTION**

This bid item shall be required to be performed by Contractor pre-qualified for playground installation (Prequalification Category# 262).

All play equipment will be purchased by the City of Madison and ordered for delivery from the vendors to the Contractor's pre-determined receiving location. The Contractor shall provide equipment and labor for off-loading, loading, and trucking as needed. Contractor is responsible for securing all deliveries and insuring the completeness of the order prior to installation. Contractor is required to inspect all deliveries received for damage and shall notify the Engineer when materials have been received and inspected. Inspection by the Contractor shall occur upon delivery. If materials are found to have been damaged upon delivery to Contractor, Contractor shall inform vendor and provide photographs of damage, and, if necessary, store the materials at the receiving location. If the materials are damaged after delivery to Contractor but before installation is complete, Contractor shall be responsible for securing replacement materials.

The Contractor shall contact the Engineer within three (3) working days of receipt of the playground equipment to confirm equipment matches what was specified. Original packing slips from each shipment shall be provided to the Engineer.

The Contractor shall contact the City of Madison Playground Construction Inspector both prior to installation to coordinate exact date for playground installation and after installation is complete to verify correct layout.

All playground equipment shall be installed <u>prior</u> to installation of 5" concrete at playground surfacing so that field adjustment, if necessary of concrete edge can be made to respect playground equipment use zones. All installation of equipment shall adhere and conform to the installation specifications as provided by the playground manufacturers, and shall be further inspected by the City of Madison Playground Construction Inspector and manufacturer following installation. The Contractor is required to make any necessary adjustments to the play equipment installation determined by the City of Madison Playground Construction Inspector to rectify incorrect installation. Actual layout of play system and components to be installed shall comply with that shown in the plans and be confirmed in the field by Andy Peters, the City of Madison Playground Construction Inspector (220-6501) and Dan Rodman (658-3087), the City of Madison Parks Surveyor. Please allow 48 hours to schedule.

The Contractor shall contact the City of Madison Parks Surveyor throughout installation to verify that playground equipment is installed at the correct horizontal layout and vertical elevations with respect to the proposed playground surfacing elevation identified on the plans.

The playground shall be installed to the correct elevations as specified by the playground manufacturers and installation specifications to meet required elevations based on the finished playground surfacing elevations as shown on the plans. See Appendix 1 for the Manufacturers' Playground Equipment Installation Instructions. Appendix 1 is available as a separate downloadable file on Bid Express and shall be considered part of this contract.

#### **METHOD OF MEASUREMENT**

Playground Equipment Installation shall be measured by lump sum per each park playground site for the completed work as described above.

#### **BASIS OF PAYMENT**

Playground Equipment Installation shall be measured as described above and shall be paid at the contract unit price which shall be full compensation for all work, materials, tools, equipment, labor, hauling, placement, disposal and incidentals required to complete the work as set forth in the description. Playground equipment concrete footing installation, materials and excavation are incidental to this bid item.

#### BID ITEM 90004 - POURED-IN-PLACE PLAYGROUND SURFACING

#### **DESCRIPTION**

This bid item shall be performed by a Contractor prequalified in Category 399: Poured-In-Place Playground Surfacing Installer. This item shall include all necessary work, labor and incidentals required to obtain, receive, store, transport and install aliphatic rubber poured-in-place playground surfacing.

Poured-in-place playground surfacing shall be:

PlayBound Poured-In-Place applied using aliphatic urethane as manufactured by Surface America (P.O. Box 157, Williamsville NY 14231 (716) 632-8413 or (800) 999-0555 <a href="www.surfaceamerica.com">www.surfaceamerica.com</a>) or Approved Equal

Proposed playground surfacing products must meet the following criteria:

- must carry a minimum ten (10) year limited warranty;
- must carry IPEMA Certification to ASTM F1292 standard for critical fall heights;
- -surface / wear layer shall consist of recycled post-industrial Ethylene Propylene Diene Monomer (EPDM) rubber composed of 50% bright blue and 50% black colors
- basemat or cushion base shall be post-consumer recycled Styrene Butadiene Rubber (SBR) no less than 3.5" applied depth

Contractor shall order surfacing material for delivery from the proposed poured-in-place rubber vendor to the Contractor's pre-determined receiving location. The Contractor shall provide equipment and labor for loading, trucking and off-loading as needed. Contractor is responsible for securing all deliveries and insuring the completeness of the poured-in-place playground surfacing order prior to installation.

The poured-in-place playground surfacing shall be installed per the manufacturer's installation instructions to a depth of 4" for the entire playground surface, to include ½" of surface/wear layer and 3.5" of cushion base. Quantities identified in the proposal page have been calculated for installation of four (4) inches of poured-in-place rubber surfacing.

Double handling, stockpiling and placing poured-in-place surfacing shall be incidental to this bid item.

#### METHOD OF MEASUREMENT

Poured-In-Place Playground Surfacing shall be measured by the square foot quantity as listed in the proposal page without measurement thereof.

#### BASIS OF PAYMENT

Poured-In-Place Playground Surfacing shall be measured as described above and shall be paid for at the contract unit price which shall be full compensation for all work, labor, tools, equipment, and incidentals required to complete the work as set forth in the description.

#### BID ITEM 90005 - INSTALL BENCH

#### **DESCRIPTION**

Work under this item shall include all work, materials, labor and incidentals necessary for the Contractor to assemble and install KayPark (Part #6BARP) bench, surface mounted at the locations specified on the plans.

All benches will be purchased by the City of Madison and ordered for delivery from the vendors to the Contractor's pre-determined receiving location. The Contractor shall provide equipment and labor for off-loading, loading, and trucking as needed. Contractor is responsible for securing all deliveries and insuring the completeness of the order prior to installation. Contractor is required to inspect all deliveries received for damage and shall notify the Engineer when materials have been received and inspected.

Inspection by the Contractor shall occur upon delivery. If materials are found to have been damaged upon delivery to Contractor, Contractor shall inform vendor and provide photographs of damage, and, if necessary, store the materials at the receiving location. If the materials are damaged after delivery to Contractor but before installation is complete, Contractor shall be responsible for securing replacement materials.

The Contractor shall contact the Engineer within three (3) working days of receipt of the benches to confirm equipment matches what was specified. Original packing slips from each shipment shall be provided to the Engineer.

All handling and installation shall be according to manufacturer's specifications. The complete installation specifications shall be included in the shipment of equipment from the vendor.

New benches shall either be surface mounted to a 2'X5", 5" thick concrete slab as specified by the manufacturer's installation instructions. Concrete slabs for benches shall be paid for under BID ITEM 30301 – 5 INCH CONCRETE SIDEWALK.

### METHOD OF MEASUREMENT

Install Bench shall be measured per each individual installed bench as listed in the proposal page.

### **BASIS OF PAYMENT**

Install Bench shall be measured as described above and shall be paid for at the contract unit price which shall be full compensation for all work, materials, tools, equipment, labor, hauling, placement, disposal and incidentals required to complete the work as set forth in the description.

# **BID ITEM 90006 - ORNAMENTAL METAL FENCE**

### **DESCRIPTION**

Work includes all labor, materials and equipment necessary to furnish and install decorative metal picket fencing per details and as shown on the Plan Sheet 1.4. All fittings, fasteners, concrete footings, and miscellaneous related items shall be incidental to this item.

Basis of design for this fence is Ameristar Montage II, or approved equal. Proposed equivalents must be submitted to the Engineer for approval one week prior to bid.

### METHOD OF MEASUREMENT

Construction Ornamental Metal Fence shall be measured as listed in the proposal page, acceptably completed at the contract unit listed under basis of payment acceptably complete.

### **BASIS OF PAYMENT**

Construction Ornamental Metal Fence shall be paid for at the contract price per linear foot and shall be full compensation for furnishing and installing all materials including concrete footings, hardware, and for all labor, equipment, tools and incidentals necessary to complete this item of work.

### **END OF SPECIAL PROVISIONS**



# **Madison Parks Division**

210 Martin Luther King, Jr. Blvd., Room 104 Madison, WI 53703 608-266-4711 • cityofmadison.com/parks play MADISON PARKS

June 21, 2018

# NOTICE OF ADDENDUM ADDENDUM 1

CONTRACT NO. 8228

Revise and amend the contract document(s) for the above project as stated in this addendum, otherwise, the original document shall remain in effect.

# SPECIAL PROVISIONS:

No change

# PROPOSAL:

Add BID ITEM 20130 - UNDERDRAIN. BID ITEM 20130 is listed, below and has been added to Section B: Proposal Page on BidExpress.

	-			7
20130 UNDERDRAIN	241.0	LF	\$ -	ŀ

# PLAN SET:

Remove and replace Sheet 1.8, Poured-In-Place Playground Surfacing With Underdrain.

# **CLARIFICATION:**

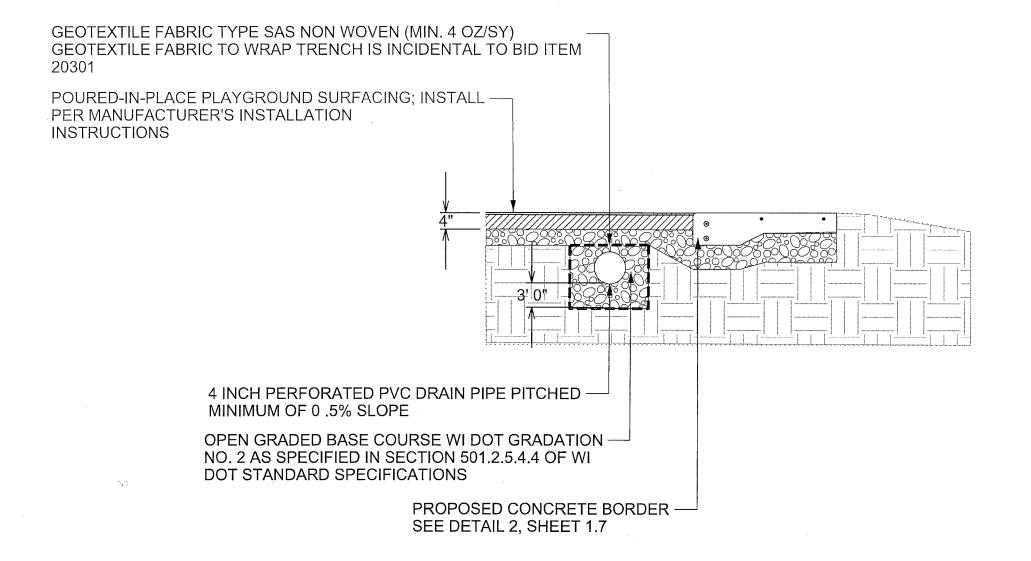
Underdrain bid item was not included in the proposal page and is required.

Electronic version of these documents can be found on the Bid Express web site at:

# http://www.bidexpress.com

If you are unable to download plan revisions associated with the addendum, please contact the Engineering office at 608-266-4751 receive the material by another route.

Eric Knepp, Parks Superintendent



City of Madison
Department of Public Works
PARKS DIVISION

City-County Building, Suite 104 210 Martin Luther King, Jr. Blvd. Madison, WI 53703-2987

> play MADISON PARKS

PROJECT

2018 ELVER PARK INCLUSIVE PLAYGROUND

Although every effort has been made in preparing these plans and checking them for accuracy, the contractor and subcontractors must check all details and dimensions of their trade and be responsible for the same.

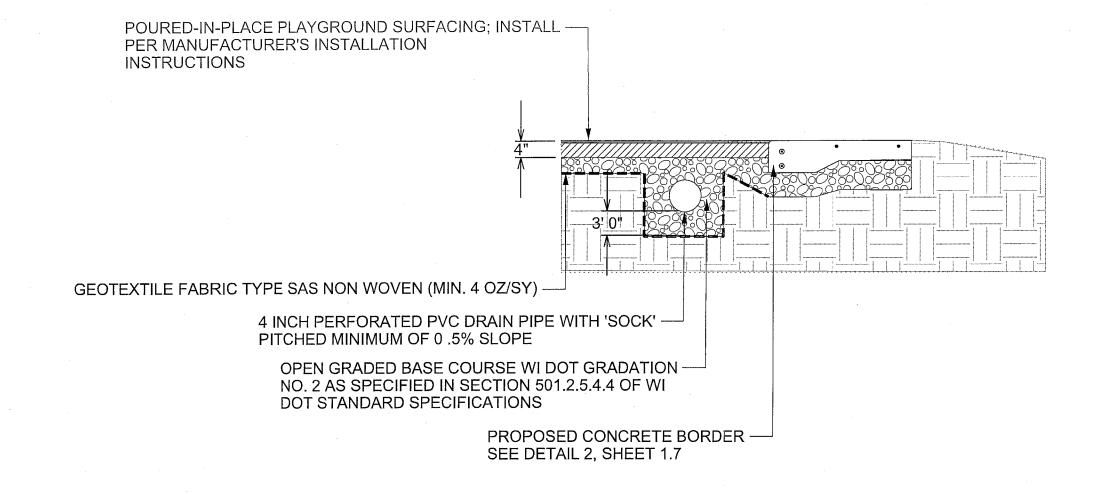
| ITEM | DATE | | REVISED: KK | 06-20-2018 | Drawn by: KK | 04-19-2018 | | |

PUBLIC WORKS PROJECT #: 8228

SHEET TITLE:

POURED-IN-PLACE
PLAYGROUND SURFACING
WITH UNDERDRAIN

*1.8* 



City of Madison
Department of Public Works
PARKS DIVISION

City-County Building, Suite 104 210 Martin Luther King, Jr. Blvd. Madison, WI 53703-2987

> play MADISON PARKS

PROJEC

2018 ELVER PARK INCLUSIVE PLAYGROUND

Although every effort has been made in preparing these plans and checking them for accuracy, the contractor and subcontractors must check all details and dimensions of their trade and be responsible for the same.

Drawn by: KK 04-19-201

PUBLIC WORKS PROJECT #: 8228

SHEET TITLE:

POURED-IN-PLACE
PLAYGROUND SURFACING
WITH UNDERDRAIN

1.8

# SECTION E: BIDDERS ACKNOWLEDGEMENT

# 2018 ELVER PARK INCLUSIVE PLAYGROUND

# CONTRACT NO. 8228

Bidder must state a Unit Price and Total Bid for each item. The Total Bid for each item must be the product of quantity, by Unit Price. The Grand Total must be the sum of the Total Bids for the various items. In case of multiplication errors or addition errors, the Grand Total with corrected multiplication and/or addition shall determine the Grand Total bid for each contract. The Unit Price and Total Bid must be entered numerically in the spaces provided. All words and numbers shall be written in ink.

	[1] - 1회 - 프로마스 - 1 시 시 시 등 인상품들인 제시 비스 - 2 시 시 시 시 시 시 시 시 시 시 시 시 시 시 시 시 시 시
1.	The undersigned having familiarized himself/herself with the Contract documents, including Advertisement for Bids, Instructions to Bidders, Form of Proposal, City of Madison Standard Specifications for Public Works Construction - 2018 Edition thereto, Form of Agreement, Form of Bond, and Addenda issued and attached to the plans and specifications on file in the office of the City Engineer, hereby proposes to provide and furnish all the labor, materials, tools, and expendable equipment necessary to perform and complete in a workmanlike manner the specified construction on this project for the City of Madison; all in accordance with the plans and specifications as prepared by the City Engineer, including Addenda to the Contract Nos.  1 through 1 issued thereto, at the prices for said work as contained in this proposal, (Electronic bids submittals shall acknowledge addendum under Section E and shall not acknowledge here)
2.	If awarded the Contract, we will initiate action within seven (7) days after notification or in accordance with the date specified in the contract to begin work and will proceed with diligence to bring the project to full completion within the number of work days allowed in the Contract or by the calendar date stated in the Contract.
3.	The undersigned Bidder or Contractor certifies that he/she is not a party to any contract, combination in form of trust or otherwise, or conspiracy in restraint of trade or commerce or any other violation of the anti-trust laws of the State of Wisconsin or of the United States, with respect to this bid or contract or otherwise.
<b>4</b> . <b>5</b> .	I hereby certify that I have met the Bid Bond Requirements as specified in Section 102.5.  (IF BID BOND IS USED, IT SHALL BE SUBMITTED ON THE FORMS PROVIDED BY THE CITY, FAILURE TO DO SO MAY RESULT IN REJECTION OF THE BID).  I hereby certify that all statements herein are made on behalf of madison commercial landscapes
4	inc_(name of corporation; partnership, or person submitting bid) a corporation organized and existing under the laws of the State ofWI a partnership consisting ofNate Amble_; an individual trading aspresident_; of the City ofmadisonState ofWI_; that I have examined and carefully prepared this Proposal, from the plans and specifications and have checked the same in detail before submitting this Proposal; that I have fully authority to make such statements and submit this Proposal in (its, their) behalf; and that the said statements are true and correct.
SIGNAT	
TITLE	FAMI Project Manney Estic Powell of Le
Sworn (V	and subscribed to before me this Love day of Management of the subscribed to before me this Love day of Management of the subscribed to before me this Love day of Management of the subscribed to before me this Love day of Management of the subscribed to before me this Love day of Management of the subscribed to before me this Love day of Management of the subscribed to before me this Love day of Management of the subscribed to before me this Love day of Management of the subscribed to before me this Love day of Management of the subscribed to before me this Love day of Management of the subscribed to be subscri
	y Public or other officer authorized to administer oaths) mmission Expires 5-9-2037

Bidders shall not add any conditions or qualifying statements to this Proposal.

Contract 8228 - Madison Commercial Landscapes Inc.

Section F: Best Value Contracting (BVC)

This section is a required document for the bid to be considered complete. There are two methods for completing the Best Value Contracting (BVC) form. Method one: The form can be filled out online and submitted to this site to be included with your electronic bid. Method two: The form can be downloaded from the site and submitted by hand to the City of Madison.

Method of Submittal for BVC (click in box below to choose) \*

I will submit Bid Express fillable online form (BVC).

# Best Value Contracting

defined by the State of Wisconsin.

- 1. The Contractor shall indicate the non-apprenticeable trades used on this contract. playground installer landscaper
- 2. Madison General Ordinance (M.G.O.), 33.07(7), does provide for some exemptions from the active apprentice requirement. Apprenticeable trades are those trades considered apprenticeable by the State of Wisconsin. Please check applicable box if you are seeking an exemption.
- Contractor has a total skilled workforce of four or less individuals in all apprenticeable trades combined.

  No available trade training program; The Contractor has been rejected by the only available trade training program, or there is no trade training program within 90 miles.

  Contractor is not using an apprentice due to having a journey worker on layoff status, provided the journey worker was employed by the contractor in the past six months.

  First time contractor on City of Madison Public Works contract requests a onetime exemption but intends to comply on all future contracts and is taking steps typical of a "good faith" effort.

  Contractor has been in business less than one year.

  Contractor doesn't have enough journeyman trade workers to qualify for a trade training program in that respective trade.

  An exemption is granted in accordance with a time period of a "Documented Depression" as
- 3. The Contractor shall indicate on the following section which apprenticeable trades are to be used on this contract. Compliance with active apprenticeship, to the extent required by M.G.O. 33.07(7), shall be satisfied by documentation from an applicable trade training body; an apprenticeship contract with the Wisconsin Department of Workforce Development or a similar agency in another state; or the U.S Department of Labor. This documentation is required prior to the Contractor beginning work on the project site.

pro	The Contractor has reviewed the list and shall not use any apprenticeable trades on this ject.
	T APPRENTICABLE TRADES (check all that apply to your work to be performed on this stract)
	BRICKLAYER  CARPENTER  CEMENT MASON / CONCRETE FINISHER  CEMENT MASON (HEAVY HIGHWAY)  CONSTRUCTION CRAFT LABORER  DATA COMMUNICATION INSTALLER  ELECTRICIAN  ENVIRONMENTAL SYSTEMS TECHNICIAN / HVAC SERVICE TECH/HVAC INSTALL / RVICE  GLAZIER
	HEAVY EQUIPMENT OPERATOR / OPERATING ENGINEER INSULATION WORKER (HEAT and FROST) IRON WORKER IRON WORKER (ASSEMBLER, METAL BLDGS) PAINTER and DECORATOR PLASTERER
	PLUMBER RESIDENTIAL ELECTRICIAN ROOFER and WATER PROOFER SHEET METAL WORKER SPRINKLER FITTER
	STEAMFITTER STEAMFITTER (REFRIGERATION) STEAMFITTER (SERVICE) TAPER and FINISHER TELECOMMUNICATIONS (VOICE, DATA and VIDEO) INSTALLER-TECHNICIAN TILE SETTER

# **CONTRACT NO. 8228**

# Small Business Enterprise Compliance Report

This information may be submitted electronically through Bid Express or submitted with bid in sealed envelope.

# **Cover Sheet**

# Prime Bidder Information

Company:	madison commercial landscapes inc
Address:	1871 hwy mm
Telephone Number:	608-835-7700
Fax Number:	608-835 7987
Contact Person/Title:	nate amble

### Prime Bidder Certification

Name:	nate amble
Title:	president
Company:	madison commercial landscapes inc

I certify that the information contained in this SBE Compliance Report is true and correct to the best of my knowledge and belief.

Witness' Signature

Bidder's Signature

Date

# CONTRACT NO. 8228

# Small Business Enterprise Compliance Report

# Summary Sheet

# SBE Subcontractors Who Are NOT Suppliers

Name(s) of SBEs Utilized	Type of Work	Bid Amount
madison commercial landscapes	4.	
inc playground ins	stell, fandscaping	<u> </u>
		<u> </u>
Augustus (1997)		<u> </u>
		%
		%
		%
	<b>MANIMAN</b> AN KANTAN MANIMANAN MANIMANAN MANIMANAN MANIMAN MANIM	%
		%
		%
	THE COLUMN STATE OF THE STATE O	ý
**************************************		%
		<u>%</u>
Subtotal SBE who are NOT suppliers:		<u> </u>
	•	
SBE Subcontractors Who Are Suppliers		
		% of Total
Name(s) of SBEs Utilized	Type of Work	Bid Amount
		%
		<u> </u>
		%
	10000000000000000000000000000000000000	<u> </u>
		4
		%
Subtotal Contractors who are suppliers:	% x 0.6 =	% (discounted to 60%)
Total Percentage of SBE Utilization: 50	<b>%</b> .	

# 2018 ELVER PARK INCLUSIVE PLAYGROUND

CONTRACT NO. 8228

DATE: 6/28/18

# Madison Commercial Landscapes Inc.

ltem .	Quantity	Price	Extension
Section B: Proposal Page	·····		
10803 - ROOT CUTTING - EA	5.00	\$21.00	\$105.00
10911 - MOBILIZATION - LS	1.00	\$30,000.00	\$30,000.00
20101 - EXCAVATION CUT - CY	2642.00	\$12.00	\$31,704.00
20130 - UNDERDRAIN - LF	241.00	\$15.00	\$3,615.00
20104 - EXCAVATION CUT - PEA GRAVEL / GRAVEL MIX - CY	89.00	\$25.00	\$2,225.00
20202 - FILL BORROW - CY	67.00	\$20.00	\$1,340.00
20217 - CLEAR STONE - TON	35.00	\$25.00	\$875.00
20221 - TOPSOIL - SY	1113.00	\$6.50	\$7,234.50
20303 - SAWCUT ASPHALT PAVEMENT - LF	16.00	\$20.00	\$320.00
20701 - TERRACE SEEDING - SY	1801.00	\$1.80	\$3,241.80
21011 - CONSTRUCTION ENTRANCE - EA	1.00	\$350.00	\$350.00
21017 - SILT SOCK (8 INCH) - COMPLETE - LF	286.00	\$6.50	\$1,859.00
21061 - EROSION MATTING, CLASS I URBAN TYPE A - SY	1801.00	\$2.00	\$3,602.00
30301 - 5 INCH CONCRETE SIDEWALK - SF	50.00	\$18.50	\$925.00
30304 - CONCRETE BORDER - SF	872.00	\$29.00	\$25,288.00
30450 - CONCRETE RETAINING WALL - SF	18.00	\$145.00	\$2,610.00
40102 - CRUSHED AGGREGATE BASE COURSE GRADATION NO. 2 -			
TON	194.00	\$20.00	\$3,880.00
40202 - HMA PAVEMENT 4 LT 58-28 S - TON	37.30	\$210.00	\$7,833.00
40321 - UNDERCUT (UNDISTRIBUTED) - CY	25.00	\$10.00	\$250.00
50401 - 12 INCH TYPE I RCP STORM SEWER PIPE - LF	15.00	\$245.00	\$3,675.00
50461 - 12 INCH RCP AE - EA	2.00	\$1,350.00	\$2,700.00
90000 - CONSTRUCTION FENCE (PLASTIC) - LF	783.00	\$1.50	\$1,174.50
90001 - REMOVE PLASTIC TIMBER RETAINING WALL - LF	26.00	\$10.00	\$260.00
90002 - REMOVE EXISTING BENCH - EA	2.00	\$10.00	\$20.00
90003 - PLAYGROUND EQUIPMENT INSTALLATION - LS	1.00	\$18,000.00	\$18,000.00
90004 - PLAYGROUND SURFACING - POURED-IN-PLACE RUBBER - SF	8101.00	\$16.00	\$100 C1C 00
90004 - PEAT GROUND SORT ACING - POORED-IN-PEACE ROBBER - SI	5.00	\$150.00 \$150.00	\$129,616.00 \$750.00
90006 - ORNAMENTAL METAL FENCE - LF	133.00	\$150.00 \$118.00	\$750.00 \$15,694.00
28 Items	Totals	φιιο.υυ	\$15,694.00
	ျားျပေျ		Ψ <b>∠</b> 33, 1 <del>11</del> 0200

# SECTION 6: BID BOND

KNOW ALL MEN BY THESE PRESENT, THAT Principal and Surety, as Identified below, are held and firmly bound unto the City of Madison, thereinaffer referred to as the "Obligee"), in the sum of five per recent (3%) of the amount of the total bid or bids of the Principal herein accepted by the Obligee, for the payment of which the Principal and the Surety bird themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

The conditions of this obligation are such that, whereas the Principal has submitted, to the Olty of Madison a certain bid, including the related alternate, and substitute bids attached hereto and hereby made a part hereof, to enter into a contract in writing for the construction of:

### 2018 ELVER PARK INCLUSIVE PLAYGROUND CONTRACT NO. 8228 Metitor, W

- 1. If said bid is rejected by the Obligee, then this obligation shall be void.
- 2. If said bid is accepted by the Obligee and the Principal shall execute and deliver a contract in the form specified by the Obligee (properly completed in accordance with said bid) and shall furnish a bond for his/her faithful performance of said contract, and for the payment of all persons performing tabor or furnishing materials in connection therewith, and shall in all other respects perform the agreement created by the acceptance of said bid, then this obligation shall be void.

If said bid is accepted by the Obligee and the Principal shall fall to execute and deliver the contract and the performance and payment bond noted in 2, above executed by this Surety, or other Surety approved by the City of Madison, all within the time specified or any extension thereof, the Principal and Surety agree Jointly and severally to forfeit to the Obligee as liquidated damages the sum mentioned above, it being understeed that the flability of the Surety for any and all claims hereunder shall in no event exceed the sum of this obligation as stated, and it is further understeed that the Principal and Surety reserve the fight to recover from the Obligee that portion of the forfeited aum which exceed the actual liquidated damages incurred by the Obligee.

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no way impaired or affected by an extension of the time within which the Obligee may accept such bid, and said Surety does hereby walve notice of any such extension.

Helphoen Theorems and Dorson Dasses (\$18,000.00)

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be eigned by their proper officers, on the day and year set forth below.

Seal	PRINCIPAL.				
. :	Medium Commercial Londecapes Inc				
	Name of Principal	A Property			
	A STATE OF THE STA	T//X	6/20/	73	
×1.	By		Date / /	Annual production of the second secon	
	Nema Carte Presiden Name and Title	de la companya de la	- I - I - I - I - I - I - I - I - I - I		
	1. Adding the south and 18 deaper			•	
Oual	Carl Africa Suineburg A.			£.	
Seal	SURETY				
• •	Airbright Contractors the application	The state of the s	nt Transmin		
	Nanigada Gurely	San			
	Carlo Car	The second second	BODOS		L
:	By	And the state of t	Date	management file attributed with the state of the section,	
4.54.25			,		
	Name tayt Title	0,000000000000000000000000000000000000	रंजांज		
	생활성 취임 사람들이다.		ngiki sang sa	,	,
This cen	lifes that I have been du	y licensed as an agent for th	e above company in W	aconsin under	•
National	Provider No. 200004	for the year _xxe of the payment and perfundant	nolls de Demicolos bas	tey in last with	
of altorne	by has not been revoked.	142 1940 Cours 4140 CASE MILITAL ENGINEERS (1944)	يغير عادي مادر عمود و المدادي و المدادي والمدرود	a annous boasos	tutter
		and the second s	AND THE STREET STREET	HARLE TEMP	Transaction
8/2082010					
Date		Agent-Signature Jamy Car	dough Alighran Androis	I Sold B	
: .:		1710M. Dungles Dr., Side 110		LEZI RS	5
		Address			
		Coldon Valley, Idri 65:1122			
		Olly, State and Zip Code		- VIII 3	*1368),
		(783)341-695)			,,
		Teleprone Number		Commission of the second secon	
			•		
NOTE TO	SURETY & PRINCIPAL				

The bid submitted which this bond guarantees shall be rejected if the following instrument is not attached to this bond:

Power of Allomey showing that the agent of Surety is currently authorized to execute bonds on behalf of the Surety, and in the amounts referenced above.

#### POWER OF ATTORNEY

AMERICAN CONTRACTORS EXPERINITY COMPANY. TEXAS BONDING COMPANY United Status Surety Company U.S. Speciality Insurance Company

KNOW ALL MEN BY THESE PRESENTS: That Autoriden Contractors Indomnity Company, a California corporation, Texas Boading Company, an assumed name of American Contractors Indemnity Company, United States Surety Company, a Maryland corporation and U.S. Specialty Insurance Company, a Texas comporation (collectively, the "Companies"), do by these presents make, constitute and appoint:

> Jeromy Crawford, Michael D. Williams, William J. Romoc, Tanya Frikashinia, William Gerbor or Michael E. Konzon of Goldon Valley, Winnesota

its true and lawlid Attorney(s) in fact, each in their separate espacity if every than one is named above, with full power and authority hereby configured in its name, place and stead, to execute, admowledge and deliver any and all bunds, recognizances, andertakings This Power of Altorney shall expire without further action on November 3, 2019. This Power of Attorney is granted under and by authority of the following resolutions edopted by the Boards of Directors of the Companies:

Be it Revolved, that the Predident, any Vice-President, any Assistant Vice-President, any Sucretary or any Assistant Secretary shall be and is hursely vested with full power and authority to appoint any one or more sultable present as Alterney(2)-in-l'ast to represent and sub for and on bahalf of the Company subject to the following

Atterney-to-Frot may be given full power and authority for and in the name of and on behalf of the Company, to execute, noknowledge and deliver, any and all behalf recognizations, controls, appreciation or indominity and other conditional or obligatory undertakings, including any and all convents for the release of reached preceding in the full policy and the first controls of company's likelity preceding the full controls on engineering and constant or controls, and any and all notices and documents cancelling or combinating the Company's likelity dicrements; and any such lineral made so occounted by any such Anomor-in-Ases shall be binding upon the Company as If eigned by the Provident and scaled and offered by the Corporate Secretary.

the Market has the thindre of any numbersed effect and soal of the Company bestelers or homely of the lighted to my power of attempt or any compose relating thoricity lassicille, and any prayer of alternay or sertificate boaring hosterille attainers or faceled to any Lond or addernables to which it is attacked.

IN WITHESS WITERBOY. The Companies have consed tell instrument to be signed and their corporate scale to be hereto affixed, this lat day of November, 2016,

American Contractors Independ ty Company Texas Bonding Company United States Sourty Company U.S. Speciality Insurance Company

Corporate Scale









Ву:

Duniel P. Agnilar, Vice President

A notary public to other officer completing this conflicute verifies only the identity of the individual who algored the document to which this certificate is allocked, and not the fedicioness, accuracy, or validity of that decement.

Solide of California.

County of Lot Angoles SS:

On this let day of November, 2016, before the Saline Mergansicia, a noting public, personally superand Dan P. Aguilar, Vice President of American
Contractive Indomity Company, Person Bonding Company, United States Study Company, and U.S. Spirifally, Insurance Company, who proved to me of
the basis of spirioberry, oxidence to be the person whose incine is subscribed to the willth instrument indirections whose incine is subscribed to the willth instrument indirections, over the first open of the instrument in person, or the only upon behalf of which the person coted, exceeded the helphore MILLIAN
this multiprized expectly, and that by his signature on the instrument the person, or the only upon behalf of which the person coted, exceeded the helphore MILLIAN
this multiprized expectly.



Signature

(Szai)

BABINA MORGERSTEIN

Commission # 2129260

Rotury Public - California

Las Amples County

Sy Comm. Excite New 3, 2019

I, Kio Lo, Assistant Secretary of American Contractors Indomnity Company, Texas Bonding Company, United States Surety Company and J. 274 341

Specially Insurance Company, do hereby certify that the above and foregoing is a true and convect copy of a Power of Attorney, executed by said.

Commandation.

In Wilness Whencoff Thay's incoming est my hand and affixed the scale of said Companies at Los Angeles, California this 20th day of June 2018.

Corporate Seals

Bond No.









Kio Lo, Assistant Sperstary

# Acknowledgment of Surety

State of Minnesota County of Hermepin

On this 20th day of June, 2018 before me personally appeared <u>Jeremy Crawford</u> who acknowledged that he or she is the attorney in fact who is authorized to sign on behalf of <u>American Contractors Indemnity Company</u> (surety company), the foregoing instrument, and he thereupon duly acknowledged to me that he executed the same.

Notary Public

MICHAEL E. KONZEN & Notary Public-Minnesote & My Commission Explanation 81, 2019

# SECTION H: AGREEMENT

THIS AGREEMENT made this \_\_\_\_\_ day of \_\_\_\_\_ in the year Two Thousand and Eighteen between MADISON COMMERCIAL LANDSCAPES INC. hereinafter called the Contractor, and the City of Madison, Wisconsin, hereinafter called the City.

WHEREAS, the Common Council of the said City of Madison under the provisions of a resolution adopted <u>JULY 24, 2018</u>, and by virtue of authority vested in the said Council, has awarded to the Contractor the work of performing certain construction.

NOW, THEREFORE, the Contractor and the City, for the consideration hereinafter named, agree as follows:

Scope of Work. The Contractor shall, perform the construction, execution and completion of the following listed complete work or improvement in full compliance with the Plans, Specifications, Standard Specifications, Supplemental Specifications, Special Provisions and contract; perform all items of work covered or stipulated in the proposal; perform all altered or extra work; and shall furnish, unless otherwise provided in the contract, all materials, implements, machinery, equipment, tools, supplies, transportation, and labor necessary to the prosecution and completion of the work or improvements:

# 2018 ELVER PARK INCLUSIVE PLAYGROUND CONTRACT NO. 8228

- Completion Date/Contract Time. Construction work must begin within seven (7) calendar
  days after the date appearing on mailed written notice to do so shall have been sent to the
  Contractor and shall be carried on at a rate so as to secure full completion <u>SEE SPECIAL</u>
  <u>PROVISIONS</u>, the rate of progress and the time of completion being essential conditions of this
  Agreement.
- 3. **Contract Price**. The City shall pay to the Contractor at the times, in the manner and on the conditions set forth in said specifications, the sum of <u>TWO HUNDRED NINETY-NINE</u> <u>THOUSAND ONE HUNDRED FORTY-SIX AND 80/100</u> (\$299,146.80) Dollars being the amount bid by such Contractor and which was awarded to him/her as provided by law.
- 4. **Affirmative Action.** In the performance of the services under this Agreement the Contractor agrees not to discriminate against any employee or applicant because of race, religion, marital status, age, color, sex, disability, national origin or ancestry, income level or source of income, arrest record or conviction record, less than honorable discharge, physical appearance, sexual orientation, gender identity, political beliefs, or student status. The Contractor further agrees not to discriminate against any subcontractor or person who offers to subcontract on this contract because of race, religion, color, age, disability, sex, sexual orientation, gender identity or national origin.

The Contractor agrees that within thirty (30) days after the effective date of this agreement, the Contractor will provide to the City Affirmative Action Division certain workforce utilization statistics, using a form to be furnished by the City.

If the contract is still in effect, or if the City enters into a new agreement with the Contractor, within one year after the date on which the form was required to be provided, the Contractor will provide updated workforce information using a second form, also to be furnished by the City. The second form will be submitted to the City Affirmative Action Division no later than one year after the date on which the first form was required to be provided.

The Contractor further agrees that, for at least twelve (12) months after the effective date of this contract, it will notify the City Affirmative Action Division of each of its job openings at facilities in Dane County for which applicants not already employees of the Contractor are to be considered. The notice will include a job description, classification, qualification and application procedures

and deadlines. The Contractor agrees to interview and consider candidates referred by the Affirmative Action Division if the candidate meets the minimum qualification standards established by the Contractor, and if the referral is timely. A referral is timely if it is received by the Contractor on or before the date started in the notice.

### Articles of Agreement Article I

The Contractor shall take affirmative action in accordance with the provisions of this contract to insure that applicants are employed, and that employees are treated during employment without regard to race, religion, color, age, marital status, disability, sex, sexual orientation, gender identity or national original and that the employer shall provide harassment free work environment for the realization of the potential of each employee. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation and selection for training including apprenticeship insofar as it is within the control of the Contractor. The Contractor agrees to post in conspicuous places available to employees and applicants notices to be provided by the City setting out the provisions of the nondiscrimination clauses in this contract.

#### Article II

The Contractor shall in all solicitations or advertisements for employees placed by or on behalf of the Contractors state that all qualified or qualifiable applicants will be employed without regard to race, religion, color, age, marital status, disability, sex, sexual orientation, gender identity or national origin.

### Article III

The Contractor shall send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding a notice to be provided by the City advising the labor union or worker's representative of the Contractor's equal employment opportunity and affirmative action commitments. Such notices shall be posted in conspicuous places available to employees and applicants for employment.

### Article V

The Contractor agrees that it will comply with all provisions of the Affirmative Action Ordinance of the City of Madison, including the contract compliance requirements. The Contractor agrees to submit the model affirmative action plan for public works contractors in a form approved by the Affirmative Action Division Manager.

### Article VI

The Contractor will maintain records as required by Section 39.02(9)(f) of the Madison General Ordinances and will provide the City Affirmative Action Division with access to such records and to persons who have relevant and necessary information, as provided in Section 39.02(9)(f). The City agrees to keep all such records confidential, except to the extent that public inspection is required by law.

#### Article VII

In the event of the Contractor's or subcontractor's failure to comply with the Equal Employment Opportunity and Affirmative Action Provisions of this contract or Section 39.03 and 39.02 of the Madison General Ordinances, it is agreed that the City at its option may do any or all of the following:

1. Cancel, terminate or suspend this Contract in whole or in part.

- 2. Declare the Contractor ineligible for further City contracts until the Affirmative Action requirements are met.
- 3. Recover on behalf of the City from the prime Contractor 0.5 percent of the contract award price for each week that such party fails or refuses to comply, in the nature of liquidated damages, but not to exceed a total of five percent (5%) of the contract price, or five thousand dollars (\$5,000), whichever is less. Under public works contracts, if a subcontractor is in noncompliance, the City may recover liquidated damages from the prime Contractor in the manner described above. The preceding sentence shall not be construed to prohibit a prime Contractor from recovering the amount of such damage from the non-complying subcontractor.

### Article VIII

The Contractor shall include the above provisions of this contract in every subcontract so that such provisions will be binding upon each subcontractor. The Contractor shall take such action with respect to any subcontractor as necessary to enforce such provisions, including sanctions provided for noncompliance.

### Article IX

The Contractor shall allow the maximum feasible opportunity to small business enterprises to compete for any subcontracts entered into pursuant to this contract. (In federally funded contracts the terms "DBE, MBE and WBE" shall be substituted for the term "small business" in this Article.)

- 5. Substance Abuse Prevention Program Required. Prior to commencing work on the Contract, the Contractor, and any Subcontractor, shall have in place a written program for the prevention of substance abuse among its employees as required under Wis. Stat. Sec. 103.503.
- 6. Contractor Hiring Practices.

### Ban the Box - Arrest and Criminal Background Checks. (Sec. 39.08, MGO)

This provision applies to all prime contractors on contracts entered into on or after January 1, 2016, and all subcontractors who are required to meet prequalification requirements under MGO 33.07(7)(I), MGO as of the first time they seek or renew pre-qualification status on or after January 1, 2016. The City will monitor compliance of subcontractors through the pre-qualification process.

- a. **Definitions.** For purposes of this section, "Arrest and Conviction Record" includes, but is not limited to, information indicating that a person has been questioned, apprehended, taken into custody or detention, held for investigation, arrested, charged with, indicted or tried for any felony, misdemeanor or other offense pursuant to any law enforcement or military authority.
  - "Conviction record" includes, but is not limited to, information indicating that a person has been convicted of a felony, misdemeanor or other offense, placed on probation, fined, imprisoned or paroled pursuant to any law enforcement or military authority.
  - "Background Check" means the process of checking an applicant's arrest and conviction record, through any means.
- **b. Requirements.** For the duration of this Contract, the Contractor shall:
  - 1. Remove from all job application forms any questions, check boxes, or other inquiries regarding an applicant's arrest and conviction record, as defined herein.

- 2. Refrain from asking an applicant in any manner about their arrest or conviction record until after conditional offer of employment is made to the applicant in question.
- 3. Refrain from conducting a formal or informal background check or making any other inquiry using any privately or publicly available means of obtaining the arrest or conviction record of an applicant until after a conditional offer of employment is made to the applicant in question.
- 4. Make information about this ordinance available to applicants and existing employees, and post notices in prominent locations at the workplace with information about the ordinance and complaint procedure using language provided by the City.
- 5. Comply with all other provisions of Sec. 39.08, MGO.
- **c. Exemptions:** This section shall not apply when:
  - 1. Hiring for a position where certain convictions or violations are a bar to employment in that position under applicable law, or
  - 2. Hiring a position for which information about criminal or arrest record, or a background check is required by law to be performed at a time or in a manner that would otherwise be prohibited by this ordinance, including a licensed trade or profession where the licensing authority explicitly authorizes or requires the inquiry in question.

To be exempt, Contractor has the burden of demonstrating that there is an applicable law or regulation that requires the hiring practice in question, if so, the contractor is exempt from all of the requirements of this ordinance for the position(s) in question.

# 2018 ELVER PARK INCLUSIVE PLAYGROUND CONTRACT NO. 8228

IN WITNESS WHEREOF, the Contractor has hereunto set his/her hand and seal and the City has caused these presents to be sealed with its corporate seal and to be subscribed by its Mayor and City Clerk the day and year first above written.

Countersigned:	MADISON COMMERCIAL LANDSCAPES INC.	
Witness Hames Witness	Company Name  7-25-18  Date  President  Date  7-25-18  Date  1-25-18  Date  Date	
CITY OF MADISON, WISCONSIN		
Provisions have been made to pay liability that will accrue under this cont		
phlineelile	/ CUP My	
Finance Director	City Attorney	•
Signed this day of	Fuguest 20 48	
Sdulin	Kar M. 10 Augus	troß
Witness	Mayor' Date  Oknober SHa for 7-31-18	
Witness	City Clerk Date	

Bond No: 1001119764 Executed in Three Original Counterparts

# SECTION I: PAYMENT AND PERFORMANCE BOND

KNOW ALL MEN BY THESE PRESENTS, that we principal, and American Contractors Indemnity Company	MADISON COMMERCIAL LANDSCAPES INC. as
Company of California as surety, ar Wisconsin, in the sum of TWO HUNDRED NINETY-N 80/100 (\$299,146,80) Dollars, lawful money of the U City of Madison, we hereby bind ourselves and out these presents.	nited States, for the payment of which sum to the
The condition of this Bond is such that if the above perform all of the terms of the Contract entered into a construction of:	
2018 ELVER PARK INCL CONTRACT Madison,	NO. 8228
in Madison, Wisconsin, and shall pay all claims fo prosecution of said work, and save the City harmless in the prosecution of said work, and shall save harm (under Chapter 102, Wisconsin Statutes) of employe is to be void, otherwise of full force, virtue and effect	from all claims for damages because of negligence less the said City from all claims for compensation es and employees of subcontractor, then this Bond
Signed and sealed thisda	y of
Countersigned: Withess	MADISON COMMERCIAL LANDSCAPES INC. Company Name (Principal) President Mathan J. Amble Seal
Secretary	
Approved as to form:	American Contractors Indemnity Company  Surety Seal Salary Employee Commission  By  Attorney-in-Fact Jeremy Crawford
This certifies that I have been duly licensed as an National Producer Number 7234863 for the with authority to execute this payment and performance revoked.	e year 2018 , and appointed as attorney-in-fact
revoked,	
7/26/2018	
Date	Agent Signature Julemy Crawford, Automey-In-Fact

### POWER OF ATTORNEY

AMERICAN CONTRACTORS INDEMNITY COMPANY TEXAS BONDING COMPANY
UNITED STATES SURETY COMPANY U.S. SPECIALTY INSURANCE COMPANY

KNOW ALL MEN BY THESE PRESENTS: That American Contractors Indemnity Company, a California corporation, Texas Bonding Company, an assumed name of American Contractors Indemnity Company, United States Surety Company, a Maryland corporation and U.S. Specialty Insurance Company, a Texas corporation (collectively, the "Companies"), do by these presents make, constitute and appoint:

Jeremy Crawford, Michael D. Williams, William J. Nemec, Tanya Fukushima, William Gerber or Michael E. Konzen of Golden Valley, Minnesota

its true and lawful Attorney(s)-in-fact, each in their separate capacity if more than one is named above, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver any and all bonds, recognizances, undertakings or other instruments or contracts of suretyship to include riders, amendments, and consents of surety, providing the bond penalty does not exceed \_\_\_\_\_\_\*\*\*\*\*\*Five Million\*\*\*\*\*\*\* \_\_\_\_\_\_ Dollars (\$\_\*\*5,000,000.00\*\*).

This Power of Attorney shall expire without further action on November 3,2019. This Power of Attorney is granted under and by authority of the following resolutions adopted by the Boards of Directors of the Companies:

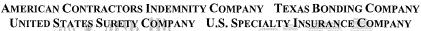
Be it Resolved, that the President, any Vice-President, any Assistant Vice-President, any Secretary or any Assistant Secretary shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

Attorney-in-Fact may be given full power and authority for and in the name of and on behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements or indemnity and other conditional or obligatory undertakings, including any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts, and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be binding upon the Company as if signed by the President and sealed and effected by the Corporate Secretary.

Be it Resolved, that the signature of any authorized officer and seal of the Company heretofore or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signature or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached.

IN WITNESS WHEREOF, The Companies have caused this instrument to be signed and their corporate seals to be hereto affixed, this 1st day of November, 2016.

Corporate Seals











By:

Daniel P. Aguilar, Vice President

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of Los Angeles SS

On this 1st day of November, 2016, before me, Sabina Morgenstein, a notary public, personally appeared Daniel P. Aguilar, Vice President of American Contractors Indemnity Company, Texas Bonding Company, United States Surety Company and U.S. Specialty Insurance Company who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his authorized capacity, and that by his signature on the instrument the person, or the entity upon behalf of which the person acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct. WITNESS my hand and official seal.

Signature





SABINA MORGENSTEIN
Commission # 2129258
Notary Public - California
Los Angeles County
My Comm. Expires Nov 3, 2019

I, Kio Lo, Assistant Secretary of American Contractors Indemnity Company, Texas Bonding Company, United States Surety Company and U.S. Specialty Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Companies, which is still in full force and effect; furthermore, the resolutions of the Boards of Directors, set out in the Power of Attorney are in full force and effect.

In Witness Whereof, I have hereunto set my hand and affixed the seals of said Companies at Los Angeles, California this 26th day of July ,2018

Corporate Seals

Bond No. <u>1001119764</u> Agency No. 8219









Kio Lo, Assistant Secretary